

Wortham & Burgate Parish Council

Minutes of the Parish Council Meeting of Wortham & Burgate Parish Council at Burgate Hall on Tuesday 10th September 2019 at 7.30pm.

(Cllrs) present: Chair Rash, Williams, Grocott, Erith, Cole, Hovey, Wright, Ling, Weaver, Odams

In Attendance: Netty Verkroost (Clerk), Cllr Warboys, Cllr Fleming

- 1. To consider accepting apologies for absence** - The PC unanimously accepted apologies from Cllrs Bradley and Piper who were both on holiday.
- 2. To approve the minutes of the previous parish council meeting/s** - The following minutes were unanimously approved:
June Parish Council, July Parish Council, August Playing Fields Committee
August Commons Committee, August Planning Committee
- 3. To record declarations of Interest from members in any item to be discussed** -
Cllr Weaver Item 9.5. Personal and prejudicial. Immediate neighbour of The White House
- 4. To consider dispensations from members in any item to be discussed** - It was unanimously agreed that Cllr Weaver could remain in the room whilst item 9.5 was discussed but he would not take part in any decision making /voting.
- 5. To adjourn the meeting to allow public participation:**

To receive residents questions or comments - No residents present

To receive reports from District & County Councillors -

Cllr Worboys reported on the following items:

Rowland.worboys@midsuffolk.gov.uk 01379 783412

Draft Joint Local Plan - consultation finishes on 30th Sept 2019

Community Infrastructure Levy- MSDC adopting new regulations coming into force on Sept 1st 2019

Performance Monitoring with regard to Planning deadlines and Council House Repair deadlines.

Waste Collection - Issues with the new Waste Collection rounds have become apparent.

Locality Budget - All bids to be sent in by the beginning of November 2019

Five Year Land Supply - MSDC has a 5.6year land supply at present

Climate Emergency and Biodiversity- MSDC acknowledges that there is a " Climate Emergency" and is exploring ways to achieve carbon neutrality by 2030

CIDCO annual statement - CIFCO made a £3.1 loss. 6 properties have been purchased and £3119558 rent received.

Equality and diversity policy - Policy adopted to comply with Equalities Act 2010

Planning- Meeting are being held to push for higher energy efficiency standards in new applications.

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Cllr Fleming reported on the following items:

Jessica.fleming@suffolk.gov.uk Tel: 07714-597980 Twitter: @jesstfleming

We Are Listening event- Eye Town Hall - Suffolk residents are invited to come and speak with the Leader of the Council, councillors and senior managers about their concerns and ideas for the County of Suffolk. The following is scheduled for September:

- Eye (Town Hall): Wednesday 11 September, 9.30 am-11am

Bus Services - Uneconomic contracted routes will have public funding withdrawn autumn effective the 2nd of November. The council is pleased to confirm that temporary and permanent solutions have been found for some services; the 387, 456, 112, 120 and 461 services will continue to run until at least the end of March 2020 while funding options are assessed. SCC is looking at other solutions for the 375, 483 and 62 services. A full list of the affected routes and solutions is published on the [Suffolk on Board](#) website.

Update on A140 Eye Airfield junction improvements and link road

Construction works proposed to improve journey time, road safety and access to the Eye Airfield development area on the A140 is due to start week commencing 9 September.

A140 Roundabout preparation works to start September 2019:

- Erection of acoustic fencing around Four Oaks
- Diversions of electric and BT apparatus
- Archaeology investigation

Main improvements works will take place between March 2020 and September 2020:

- Construction of roundabout and link road from the B1077
- Construction of roundabout at Yaxley crossroads
- Removal of right turns from existing B1077 /A140 junction
- Closure of A140/Rectory Road junction

Cllr Fleming also reported that Suffolk Highways are exploring the possibility of installing Flashing Crossing Lights on the A143 near Wortham Primary School. The Parish Council unanimously supports this project, Cllr Fleming and Suffolk Highways will now investigate the costs involved and report back at the next PC meeting.

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6. To re-convene the meeting - 7.56pm

7. **To receive the Chairman's report** - The Chairman reported that the long term closure of Church Road , Wortham seemed unnecessary as on many occasions there was no work being carried out on the road. There was no access to Church Farm whilst resurfacing work was carried out, this is a working farm and access should have been maintained. The new domestic waste collections have not run smoothly. Several residents had no waste collected for 6 weeks despite complaining by telephone, email and twitter. The chairman stopped a waste collection truck and asked for waste to be collected but was told that the address did not appear on the scheduled route even though they were collecting from neighbouring properties. Cllr Worboys admitted that there had been issues with the new routes and he would report back to MSDC at their next meeting.

8. To receive the Clerk's report and outstanding actions from last meeting:(For information only)

The clerk attended a Traveller Liaison Meeting regarding the illegal encampment in the lay by on the A143. Details are reported in item 10.

The clerk also attended a JLP meeting on August 13th with Cllrs Cole & Bradley.

Land Registry are sending a surveyor to conduct a site visit in order to verify the land and tracks at Wortham School as this will be their first registration.

Suffolk Highways are investigating the issues of HGV's using Union Lane to deliver to Anglia Autoflow and will contact the company directly.

A fallen lime tree at the post office was removed after it fell in the recent bad weather.

Safe & Sound Pest Control have set a mole trap in the Bowls Club after it was reported that moles were active next to the bowls green.

Work has been carried out to clear vegetation from main drainage ditches on the common.

A pre planning meeting with MSDC Planning Dept has been arranged.

9. To consider, agree and/or note new planning applications:

9.1 To receive an update on the removal of gravel, edging and electrics from Common Land

next to South View, Furze Way - No progress with the removal of the remaining materials. Clerk to contact Suffolk legal team.

9.2 To receive an update on planning issues at The Oak Trees, Great Green - No update received from MSDC Enforcement Team

9.3 To receive an update regarding the planning consultation request letter relating to planning application DC/19/01020 -Land South Of Bury Road, Wortham IP221PW- remove option of 4 no affordable dwellings - No update received from MSDC

9.4 To receive an update regarding application DC/19/02698

- Land On The East Side Of, Church Road, Wortham, Suffolk - Outline Planning Application (Access to be considered) - Erection of up to 3no. dwellings and garages.- No update received from MSDC

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9.5 To receive an update on the official complaint letter to be sent to MSDC regarding the White House Planning Decision.- It was reported that a draft Level 2 Complaint Letter had been prepared and circulated to members of the PC. If the PC agreed to seek a legal review of the letter the cost would it would cost £250 + vat. The parish council unanimously agreed the legal advice was not required at this stage of the complaints process but may be necessary in the future if the complaint is to be sent to the ombudsman.

9.6 To receive an update on a letter sent to Philip Isbel,MSDC re Honey Pot Farm -
No reply received

9.7 To consider, discuss and agree on any comments regarding outline application DC/19/03712 (Access to be considered) Erection of 4no single-storey detached dwellings - Land At Howards Close, Mellis Road, Wortham, Suffolk - It was unanimously agreed to Object to this application for the following reasons:

The site is outside the Settlement Boundary of Wortham

It is Backfill

The increased density of housing in that location

The Access Road width and a lack of pavement - the safety of both pedestrians and drivers. Cars reversing onto the road from adjacent properties.

Increased volume of traffic.

Light and noise pollution

9.8 To receive an update on planning application DC/19/03398 - Easter Cottage, Buggs Road, Burgate, Diss Suffolk IP22 1QG- Erection of single - storey side extension - The Planning Committee supported this application but permission was refused by MSDC

9.9 To receive an update on planning application DC/19/03968 - Meadow Rise, Low Road, Wortham,Diss Suffolk IP22 1SQ- Replacement of existing flat roof with cranked roof and additional roof light - The Planning Committee supported this application but as yet there is no update from MSDC

10. To receive an update on the Traveller Encampment on Wortham Ling - The travellers have now left Wortham Ling and there is now an illegal encampment on the disused layby on the A143 opposite Oak Tree Farm Wortham. A stakeholder meeting was held at Ivy House Farm, Wortham on August 12th. The traveller cohesion officer, Suffolk Highways, Cllr Fleming,3 Wortham & Burgate Parish Councillors and the Parish Clerk attended the meeting. Suffolk Highways officers reported that it was not appropriate to remove the bung to the entrance to the layby. 4 caravans are parked in the layby at present . It was unanimously agreed that the travellers should be given one month to find an alternative site. Notice would be served after two weeks, giving a further two weeks to vacate the site. The notice was served in the first week of August. Clerk to contact the cohesion officer for an update.

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- 11. To receive an update regarding any improvements to the Track and Land at Wortham School** - To be discussed at the next Commons Committee meeting
- 12. To discuss any participation in a VE Day Event 2020** - to be discussed at the next PC meeting
- 13. To approve amendment to AGAR Form 208/19-** It was unanimously agreed to amend and sign AGAR Form Section 3. Clerk to send amended form to PKF Littlejohn
- 14. To consider discuss and agree on an Electricity Supplier for the Pavilion , Wortham-**
The Clerk presented 3 quotes for the supply of electricity from October 2019- October 2020. After considering and discussing the quotes it was unanimously decided to stay with the current supplier EON. Clerk to renew the contract.
- 15. To consider, discuss and agree on any comments regarding the Babergh Mid Suffolk Joint Local Plan** - Cllr Cole has written a report on behalf of the Parish Council. It was unanimously agreed that this report would be sent to MSDC
- 16. To consider , discuss and agree on PC Meeting Dates for 2020** - The dates presented by the clerk were unanimously agreed.

17. To receive and discuss items from Committees / Working Groups

- 17.1 Playing Field Committee (PFC)- None
- 17.2 Commons Committee - None
- 17.3 Finance Representative - A review of the accounts and an internal control check was completed on Friday Sept with the clerk and the Finance Representative present. No issues of concern were found . It was suggested that the Parish Council refund £551 to Wortham Bowls . There were excess funds donated to the Parish Council by the Wortham Bowls Club for the Irrigation System. It was unanimously agreed by the councillors to make this payment.
- 17.4 Employment Committee - None
- 17.5 New Village Hall Working Group- The draft questionnaire was presented to and approved by the Village Hall Committee at a recent meeting. A pre-planning meeting with MSDC Planning Department had been arranged for a date prior to the PC meeting but was cancelled twice and should now take place on Sept 19th. The working group will report to the PC at the next meeting in October. It may now be necessary to delay delivering the questionnaire to residents & clubs.

18. Accounts

18.1 Accounts Balances as at 28/08/2019

18.1.1	Current Account	£7945.16
18.1.2	Reserve Account	£21484.45
18.1.3	Commons Account	£1994.37

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18.2 Account payments

18.2.1	Netty Verkroost	Salary Sept	£416.85
18.2.2	Netty Verkroost	Expenses August	£91.41
18.2.3	Niki Hinton	Salary Sept	£87.75
18.2.4	Safe & Sound	Moles July	£48.00
18.2.6	St Mary's Church Hall	Hall Hire July	£15.00
18.2.7	CGM	Grass Cutting	£270.00
18.2.8	MSDC	Election Recharges	£112.28

Additional Payments prior to meeting

18.2.8	Magpie Tree & Fencing	Removal of fallen tree	£400.00
18.2.9	Safe & Sound	Moles August	£48.00

Direct Debit Payments

Eon	Electricity	August	£300.00
		ACCOUNT IN CREDIT	£395.96
MSDC	Pre Planning Application		£168.00

18.3 Account Receipts

23/8/2019	Sport England	Grant Bowls Club Irrigation	6000.00
30/8/2019	Suffolk CC	Cllr Fleming - Donation	£1000.00
9/09/2019	MSDC	Precept	£8497.50

19. To receive and discuss items / reports from Committees, Groups and Councillors:

- 19.1 VHMC – None
- 19.2 Rights of Way – Cllr to report a broken gate. Cllr Williams has coordinated with a neighbouring parish to repair a bridge
- 19.3 Councillors: - A new battery is required for the SID. Clerk and Cllr Grocott to get quotes for the replacement and check insurance policy.

20. Correspondence received – A card was received from The Good Companions thanking the Parish Council for their donation

21. To receive items for the next agenda- VE Day Event,

22. Date & time of next meeting –Oct 22nd 2019 at 7.30pm in Burgate Church Hall

Meeting Closed at 9pm

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