

Wortham & Burgate Parish Council

Minutes of the Annual Parish Council Meeting of Wortham & Burgate Parish Council at Wortham Village Hall on Tuesday May 14th 2019 at 7.30pm.

(Cllrs) present: S Rash, J Bradley, C Williams, J Piper, P Weaver, J Erith, B Cole, M Odams, I Hovey, S Wright, D Ling

In Attendance: Netty Verkroost (Clerk)

- 1. To elect a Chairman & Vice Chairman for 2019/2020** - Chairman Cllr Rash & Vice Chairman Cllr Bradley were elected. It was unanimously agreed that special dispensation should be given to elect Cllr Rash as he has served as PC Chairman for over 5 consecutive years. Ref - Standing Orders Item 12a.
- 2. To consider accepting apologies for absence** - The Parish Council accepted apologies from Cllr Grocott - Annual Holiday
- 3. To approve the minutes of the previous parish council meeting/s** - 2019 Annual Parish Meeting and PC Minutes April 2019 - unanimously approved
- 4. To consider, discuss and agree to co-opt a Cllr for Burgate.** - It was unanimously agreed to co-opt Mike Odams as a councillor for Burgate.
- 5. To record declarations of Interest from members in any item to be discussed** - Cllr Cole. Item 14: Non prejudicial, Cllr Cole is a Wortham School Governor
- 6. To consider dispensations from members in any item to be discussed** - Cllr Cole to stay in the meeting when item 14 is discussed.
- 7. To appoint Committees/Sub Committees/Working Groups** - Please see list attached
- 8. To adjourn the meeting to allow public participation:**

To receive reports from District & County Councillors -

8.a

County Council Report for Wortham & Burgate Parish Council – May 2019

County Councillor Jessica Fleming, Hartismere Division, Suffolk

Jessica.fleming@suffolk.gov.uk Tel: 07714-597980 twitter: @jesstfleming

Suffolk Walking Festival – Launched last Saturday, there are 120 different guided walks and something for everyone. All walks are ticketed which are purchased in advance. To find out more and buy tickets visit www.suffolkwalkingfestival.co.uk

Womens OVO Cycle Race - Monday June 10th the first stage of Britain's longest-running professional UCI Women's World Tour series race will pass through Mid Suffolk (Eye, Walsham, Stowmarket).

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Special Education Needs Funding - On 23rd April, Suffolk County Council's Cabinet agreed a financial investment of up to £45.6 million to support the development of local specialist provisions for children and young people with SEND. This includes three new special schools and 36 specialist units attached to existing mainstream schools, a number of which aim to open in 2020

Greenest County Entries Open - Nominations are needed to celebrate Suffolk's green champions at this summer's 10th Creating the Greenest County awards. The deadline for entries has been extended until Monday 20 May. . Nominations can be submitted online at <http://www.greensuffolk.org/awards/>. The awards ceremony will be held on 17 July 2019.

Energy Grants - A range of energy and environmental funding for community projects can be found at; <http://www.greensuffolk.org/green-communities/grants-and-funding-opportunities/>

- 8 b. District Cllr Worboys : No report
- 8.c To receive the police statistics: None

9. To re-convene the meeting - 7.48pm

10. To receive the Chairman's report - Cllr Rash welcomed Cllrs to the meeting and thanked them for electing him as Chairman.

11. To receive the Clerk's report and outstanding actions from last meeting: (For information only)

The Clerk prepared all documents and delivered to the Auditor.

Thanks was given to Cllr Rash for providing planings to fill the potholes on the Village Hall Track. Thanks were given to Cllrs Hovey, Grocott and Odams and all those from the Tennis Club and Bowls who volunteered to carry out the repairs.

The Clerk contacted Luke Merton at Suffolk Highways regarding HGV's driving down Union Lane. The incidents need to be reported online to Suffolk Highways with supporting evidence. The Clerk has contacted local residents to respond accordingly.

A Precept payment of £8496.50 and CIL payment of £3431.89 have been received.

Sport England award application for funding to install an irrigation System at the Worham Bowls Club has been accepted and permission has been given for the work to commence.

12. To consider, agree and/or note new planning applications:

12.1 To receive an update on the removal of materials from common land at South View, Furze Way - No recent works have been carried out to remove remaining gravel, hardcore or electrical cables. The PC to continue to monitor and review in the summer.

12.2 To receive an update on planning issues at Oak Trees, Great Green - No update

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12.3 To receive an update on planning appeal - AP/18/00129 - Honey Pot Farm Caravan Park, Bury Road, Wortham, Diss Suffolk IP22 1PW- 5 Dwellings - Appeal upheld and permission granted. Site now being marketed as a 2.61acre site with outline planning permission for 9 houses with further land available with potential for a further 6 houses (stp). Clerk to contact MSDC on behalf of PC Planning Committee regarding the marketing of the building plots and the absence of affordable housing.

12.4 To consider, discuss and agree on comments regarding new application DC/19/01064 Easter Cottage, Buggs Road, Burgate, Diss Suffolk IP22 1QG
-No comment

12.5 To consider, discuss and agree on comments regarding new application Listed Building DC/19/01065 - Easter Cottage, Buggs Road, Burgate, Diss Suffolk IP22 1QG - No comment

12.6 To consider, discuss and agree on comments regarding new application DC/19/01939 (listed) - Ellesmere Coach House, Church Road, Wortham, Diss Suffolk IP22 1PT - Conversion of and extension to 2 no. outbuildings to form annex including walled entertainment area . Erection of Storage Outbuilding-
No Comment

12.7 To consider, discuss and agree on comments regarding new application DC/10/01723 - Ellesmere Coach House, Church Road, Wortham, Diss Suffolk IP22 1PT - Conversion of and extension to 2 no. outbuildings to form annex including walled entertainment area . Erection of Storage Outbuilding -
No comment

12.8 To receive an update regarding planning consultation request letter relating to planning consultation request letter relating to planning application DC/19/01020 - Land South Of Bury Road, Wortham IP221PW- remove option of 4 no affordable dwellings -
No update

12.9 The Clerk circulated an email prior to the Parish Council Meeting from John Patemen-Gee MSDC Planning Department - White House DC/18/02677. The email was in reply to a letter sent by the Clerk to Philip Isbel in December 2018. The letter raised many issues regarding the decision to grant Outline Planning Permission for land at White House DC/18/02677. It was agreed that Cllr Cole would write a draft letter in reply to comments from Mr Pateman - Gee and a final letter would be sent by the Clerk. A copy of the letter would also be sent to Cllr Worboys, Jo Churchill M and Arthur Charvonja MSDC.

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13. To receive an update on application for Adverse Possession of Common Land -

The Parish Council believes that Suffolk CC are the legal guardians of the Common Land at Furze Way, Burgate.

The Clerk contacted Suffolk CC Legal Department to confirm this and was asked to provide any written evidence held by the Parish Council that Suffolk CC are the legal guardians. The Clerk and Cllr Cole have both contacted Open Spaces regarding this matter, as there is no longer a Commons Commissioner, and await a reply.

14. To consider, discuss and agree on improvements to land and tracks at Wortham

School- Apologies were sent by Headteacher Claire Flatman. The PC were in favour of carrying out works to improve the land and tracks and will investigate the costs involved. Cllr Cole to discuss possible ideas for funding and scope for improvements with the school and report to the PC.

15. To receive and discuss items from Committees / Working Groups

15.1 Playing Field Committee (PFC)- Waiting for estimates on costs and proposed plans to be received.

15.2 Commons Committee - None

15.3 Finance Representative -None

15.4 Employment Committee - None

15.5 New Village Hall working Group - None

16.1 Accounts Balances as at 08/05/2019

16.1.1	Current Account	£12988.13
16.1.2	Reserve Account	£19974.15
16.1.3	Commons Account	£1993.36

16.2 Account payments

16.2.1	Netty Verkroost	Salary May	£416.85
16.2.2	Netty Verkroost	Expenses April	£163.97
16.2.3	Niki Hinton	Salary April	£87.75
16.2.4	Fuller Water Systems	Bowls Club Irrigation	£4769.40
16.2.5	Suffolk Cloud	Web Hosting	£100.00
16.2.6	Wortham Village Hall	Hall Hire	£22.00
16.2.7	Safe & Sound	Moles April 2019	£48.00
16.2.8	MSDC	Litter / Dog Bin Emptying	£366.23
16.2.9	CGM	Grass Cutting Playing Fields	£180.00

It was unanimously agreed that all payments be made.

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16.3 Account Receipts -

10/04/19	MSDC	Precept / CIL	£11,929.39
02/05/19	WLTC	Rent	£440.00
08/05/19	WLTC	Electricity Reimbursement	£850.00
13/05/19	Land Registry	Refund	£80.00

17. To receive and discuss items / reports from Committees, Groups and Councillors:

- 17.1 VHMC – None
- 17.2 Rights of Way – None
- 17.3 Councillors - None

18. Correspondence received – Email from resident regarding Speeding on Sycamore View. Clerk contacted local police regarding the matter but there is little they can do. Clerk to contact Highways and suggests that the resident also contacts them. Clerk received emails from residents and Community Police regarding Traveller Encampment on Wortham Ling. The police have contacted the Traveller Liaison Officer and we will be contacted with an update.

19. To receive items for the next agenda-
Land & Tracks at Wortham School

20. Date & time of next meeting – June 18th 2019 at 7.30pm in Burgate Church Hall

Meeting Close 8.45pm

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