

Wortham & Burgate Parish Council

Minutes of the Parish Council Meeting of Wortham & Burgate Parish Council at Burgate Church Hall on Tuesday July 23rd 2019 at 7.30pm.

(Cllrs) present: Vice Chair Bradley, Williams, Piper, Grocott, Erith, Cole, Hovey, Wright, Ling, Weaver

In Attendance: Netty Verkroost (Clerk), Cllr Warboys, 2 members of the public

1. **To consider accepting apologies for absence** - The Parish Council accepted apologies from Cllr Rash, Chair - work commitments. Cllr Bradley chaired the meeting.
2. **To approve the minutes of the previous parish council meeting/s** -
Commons Committee Meeting - unanimously approved
Playing Fields Committee Meeting - unanimously approved
PC June Meeting - to be approved at the Sept PC Meeting
3. **To record declarations of Interest from members in any item to be discussed** -
Cllr Weaver item 9.5 - Personal and Prejudicial
4. **To consider dispensations from members in any item to be discussed** -
None to consider
5. **To adjourn the meeting to allow public participation at 7.39pm**

To receive reports from District & County Councillors -

5 a. District Councillor

Councillor Rowland Warboys - Gislingham Ward
rowland.warboys@midsuffolk.gov.uk Phone number 01379783412

The July report contained the following items:

Draft Joint Local Plan

A preliminary copy of the draft Joint Local Plan was published as part of the papers for the Council meeting on 27th June. This is the Regulation 18 version and includes maps of allocated sites and settlement boundaries. It has now been agreed that the Draft Joint Local Plan will go out for a 10 week public consultation in July. Our amendment was passed to allow ward members to engage with the Planning Policy to make some minor changes to the settlement boundary and site allocations maps in the next week

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Bin Collection Day Changing

In order to optimise bin collection routes there will be some changes to bin collection days from July. The new schedule should be published on 1st July and the new routes will become operational week commencing 15th July.

Housing Delivery test Action Plan

As part of the Government's housing reform a Housing Delivery Test has been introduced to monitor housing within local areas. The Council has to publish a Housing Delivery Test Action Plan because it was only meeting 81% of the target figure. Some of the recommended actions include better engagements with developers of stalled sites. This action plan was agreed by Council on 27th June.

Stowupland Neighbourhood Plan

Stowupland Neighbourhood plan held its referendum earlier in June and has now been adopted as planning policy by MSDC. This is the fourth neighbourhood plan to be adopted.

New Directors for CIFCO

Three new directors for MSDC (Suffolk Holdings) Ltd. The directors are now Cllrs Gerard Brewster, Rick Meyer, Peter Gould and Paul Ekpenyong.

Together with Babergh DC, MSDC Ltd own 100% of the shares in CIFCO Ltd a property investment company. Currently invested in six properties, all within the retail sector, non in Suffolk.

<https://baberghmidsuffolk.moderngov.co.uk/documents/s10822/2018%2006%2028%20FInal%20CIFCO%20OS%20Report%20May%2018%20v4.pdf>

Public Consultation

Suffolk County Council, Babergh and Mid Suffolk District Councils, East Suffolk Council and Ipswich Borough Council with support from West Suffolk Council are exploring options to create a new road to the north of Ipswich that would enable better journeys across Suffolk as well as enable future growth.

<https://ipswichnorthernroute.org.uk/>

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5.b No report from Cllr Fleming

5.c Public Participation.

Two owners of Common Land at Burgate Little Green attended the meeting. The main issues raised were as follows:

Encroachment onto the Common by residents continuing to cut the grass and plant shrubs/trees/hedging without the permission of the landowners

The installation of a driveway by a resident without the appropriate permissions

A contractor being stopped from completing maintenance works on the common by a resident

The owners of the Common Land informed the Parish Council of actions that have been taken so far regarding these issues and then discussed possible actions which could be taken in the future.

The owners of the Common Land asked the PC for their support in dealing with these issues. In particular they asked whether a Parish Councilor is willing to be present when future works are carried out. The PC unanimously agreed to support the land owners in this matter.

6. To re-convene the meeting - 8.12pm

7. To receive the Chairman's report - There was no report received from the Chairman.

8. To receive the Clerk's report and outstanding actions from last meeting:

(For information only)

The Clerk contacted CGM regarding the grass cutting at Wortham Playing Fields as it seems they have missed the 2 week cut on several occasions. Confirmation of the grass cutting dates have been requested and an up to date Schedule. CGM confirmed that there had been an error with the schedule and they would cut the grass on Friday 26th July. A Credit Note is to be raised for works not carried out on time.

More reports of HGV's using Union Lane to deliver to Anglia Auto Flow have been received and sent to Suffolk County Council via their website and also sent to Cllr Fleming. So far there has been no response from Suffolk CC. The Clerk has reminded the residents that it is important that they also report these issues to Suffolk CC.

An annual Play Area Inspection has been arranged with MSDC.

The issues of the leaking urinal and taps in the Sports Pavilion have been fixed.

9. To consider, agree and/or note new planning applications:

9.1 To receive an update on the removal of materials from common land at South View, Furze Way - No recent works have been carried out to remove remaining gravel, hardcore or electrical cables. The PC to continue to monitor and review in the summer.

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9.2 To receive an update on planning issues at Oak Trees, Great Green -
Due to recruitment issues at MSDC the case has not been dealt with yet and it is ongoing.

9.3 To receive an update regarding planning consultation request letter relating to planning consultation request letter relating to planning application DC/19/01020 - Land South Of Bury Road, Worham IP221PW- remove option of 4 no affordable dwellings - No update received from MSDC
9.4 To receive an update on application DC/19/02698 - Land On The East Side Of, Church Road, Worham, Suffolk - Outline Planning Application (Access to be considered) - Erection of up to 3no. dwellings and garages.- No update received from MSDC

9.5 To receive an update on the official complaint sent to MSDC regarding the White House Planning Decision.- A draft letter was discussed and it was unanimously agreed that the PC should look into the costs of having any letter reviewed by a solicitor. This is to confirm that the letter is legal and clearly articulates the points covered. To be discussed at the next PC meeting.

9.6 To receive an update on a letter sent to Philip Isbel, MSDC re Honey Pot Farm -
No reply received.

10. To receive an update on the Traveller Encampment on Worham Ling-
Norfolk & Suffolk Traveller Liaison and Cllr Fleming are dealing with the stakeholders involved with this issue and will report soon regarding the next step to be taken.

11. To receive an update regarding any improvements to the Track and Land at Worham School - Apologies were sent by Mrs Flatman who was unable to attend. The item to be discussed at the next PC Meeting.

12. To discuss any participation in a VE Day Event 2020 - To be discussed at the next PC Meeting

13. To receive and discuss items from Committees / Working Groups

13.1 Playing Field Committee (PFC)- The PFC met on July 2nd and agreed on the equipment required for the play area. Clerk to request quotes in writing from 4 suppliers. Committee to meet on August 12th

13.2 Commons Committee - The Commons Committee met on July 2nd. Maintenance Works on the Common have been agreed for 2019/20 and Clerk to obtain 3 quotes. Next meeting on August 12th 2019

13.3 Finance Representative -None

13.4 Employment Committee - None

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13.5 New Village Hall working Group - The group met on July and presented a Parish Questionnaire to all councillors present as the PC is required to consult the Parish on the future of the Existing Village Hall and any proposed New Facility. It was discussed and unanimously agreed that a maximum of £500 can be spent in order to gain a better understanding of what is possible and to progress with the project. This includes the printing of the questionnaire at a cost of no more than £150.00, a Pre Planning Meeting with MSDC and the valuation of the land. It was also agreed that the most effective way to engage with residents in this process is for volunteer Parish Councillors and Village Hall Committee Members to deliver and collect the questionnaires. It was agreed that delivery of the questionnaires should be at the beginning of October and collection by the end of October 2019.

14. Accounts

14.1 Accounts Balances as at 16/07/2019

14.1.1	Current Account	£7997.52
14.1.2	Reserve Account	£21480.80
14.1.3	Commons Account	£1994.03

14.2 Account payments

14.2.1	Netty Verkroost	Salary July	£416.85
14.2.2	Netty Verkroost	Expenses June	£87.30
14.2.3	Niki Hinton	Salary June	£87.75
14.2.4	Netty Verkroost	Salary August	£416.85
14.2.5	Netty Verkroost	Expenses July	£90.27
14.2.6	Niki Hinton	Salary August	£87.75
14.2.7	Safe & Sound	Moles June	£48.00
14.2.8	121 Computers	Printer Toner	£24.95
14.2.9	St Mary's Church Hall	Hall Hire	£15.00
14.2.10	CGM	Grass Cutting - June	£180.00
14.2.11	Fuller water Systems	Irrigation System	£4769.40
14.2.12	Chris Grocott	Leaflet Dispenser	£9.21

Additional Payments prior to meeting

14.2.13	MSDC	Litter & Dog Bin Emptying	£156.00
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It was unanimously agreed that all payments be made.

14.3 Account Receipts

WLTC	Electricity Reimbursed	£296.64
Rural Payments	HLS 2018	£1785.74
Rural Payments	2018 unpaid	£190.49

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15. To receive and discuss items / reports from Committees, Groups and Councillors:

- 15.1 VHMC – no items received
- 15.2 Rights of Way – no items received
- 15.3 Councillors: - Cllr Grocott requested that he is informed asap if the SID is not operating.

16. Correspondence received – Email from a resident concerned about the Illegal Encampment on Wortham Ling

**17. To receive items for the next agenda-
Track and Land at Wortham School
VE Day Event 2020**

18. Date & time of next meeting –10th Sept 2019 at 7.30pm in Burgate Church Hall
Meeting Close at 9.15pm

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