

Wortham & Burgate Parish Council

Minutes of the Parish Council Meeting of Wortham & Burgate Parish Council at Wortham Village Hall on Tuesday January 8th 2019 at 7.30pm.

(Cllrs) present: S Rash(Chair) ,J Bradley, C Williams,,J Piper, J Lloyd, J Erith, B Cole, M Odams, C Grocott, Ian Hovey, S Wright

In Attendance: Netty Verkroost (Clerk) and 2 members of the public

1. **To consider accepting apologies for absence** - Cllr D Ling , Work Commitments
2. **To approve the minutes of the previous parish council meeting/s**
PC Meeting December- unanimously approved
3. **To record declarations of Interest from members in any item to be discussed** - None
4. **To consider dispensations from members in any item to be discussed** - None
5. **To adjourn the meeting to allow public participation** at 7.34pm

To receive residents questions or comments - A resident of Wortham informed the PC of their ongoing concerns regarding the trades vehicles parked on the road at The White House, Wortham Ling. The resident also informed the councillors that they had met with District Councillor Kearsley to discuss the outline planning application for a dwelling in a plot of land behind The white House. The PC confirmed that at present there is no appeal process for objectors to a planning decision. As Outline Planning Permission has been granted for this application only comments regarding the details of the following application will be accepted by MSDC.

To receive reports from District & County Councillors - None

6. **To re-convene the meeting- 7.47pm**
7. **To receive the Chairman's report - None**
8. **To receive the Clerk's report & o/s actions from last meeting:** (For information only)
Clerk has written to resident in reply to a letter regarding lorries driving down Union Lane. The new drainage pipes have been installed at Willow corner and the ditch along the tennis courts is now running freely.
Tree pollarding at Post Office Row is now complete and work has started on removal of the diseased Ash Tree on the common.
Councillors are to be asked whether they want email addresses to appear on the Village Website.
9. **To consider, agree and/or note new planning applications:**
 - 9.1 To receive an update on the removal of materials from common land at South View, Furze Way - Some gravel has been removed from the site. Review ongoing.
 - 9.2 To receive an update on planning issues at The Oak Trees, Great Green - An enforcement officer is to visit the site early in 2019.- MSDC Enforcement Officer to visit site at beginning of 2019.

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- 9.3 To receive an update on application DC/18/03677- Erection of 1 no. dwelling - White House, Rectory Road, Wortham - Outline Planning Permission Granted. The Parish Council contacted MSDC head of planning to appeal against this decision. Reply awaited.
- 9.4 To consider, discuss and agree on comments regarding application DC/18/05064 - Land At Honey Pot Farm, Bury Road, Wortham, Suffolk - No update
- 9.5 To consider, discuss and agree on comments regarding application DC/18/05194 Honey Pot Farm Caravan Park, Bury Road, Wortham, Diss Suffolk IP22 1PW - No Update
- 9.6 To consider, discuss and agree on comments regarding planning appeal - AP/18/00129 - Honey Pot Farm Caravan Park, Bury Road, Wortham, Diss Suffolk IP22 1PW - 5 Dwellings - The PC unanimously agreed to submit the same objections to this application as previously made to MSDC.
- 9.7 To consider , discuss and agree on comments regarding new application DC/18/05622 Outline planning permission for 3 Dwellings and New Access at The Croft, Mellis Road , Wortham - The PC unanimously agreed to support this application in principle but highlighted that the development is outside the village boundary and the 30 mph speed zone giving concerns regarding pedestrian safety.
- 10. To consider, discuss and agree on a reply to the PC Solicitor regarding documents in connection with the purchase of common land and tracks from Mr Holt Wilson -** Solicitors are producing new contracts.
- 11. To consider, discuss and agree on the Precept for 2019/20-** It was unanimously agreed by the PC that the Precept for 2019/2020 is £16995.00
- 12. To receive an update on application for Adverse Possession of Common Land -** The Clerk has applied for adverse possession but a further form is required to be submitted.
- 13. To review Standing Orders, Financial Regulations and Terms of Reference-**
Standing Orders- No amendments
Financial Regulations - Item 6.11. Where a computer requires use of a password or PIN numbers , this must not be written down.
Clerk to order a cheque book.
Playing Fields Committee Terms of Reference- Item viii. Will carry out an Assessment of the Risks faced on an Annual basis.
Planning Committee Terms of Reference -Item 5. Remove “ Additionally the clerk will forward a copy of the weekly planning list received from MSDC each Friday to all members of the Planning Committee, if it includes applications for Wortham & Burgate”

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14. To consider, discuss and agree on any comments regarding the Redgrave

Neighbourhood Plan application.- The PC unanimously agreed that no comment is required.

15. To receive and discuss items from Committees / Working Groups

15.1 Playing Fields Committee- None

15.2 Commons Committee - None

15.3 Finance Representative - None

15.4 Employment Committee - Employment Reviews were held on January 8th for both employees who were thanked for their work during the past year. It was unanimously agreed that Niki Hinton would receive an increase in salary to £9.00 per hour and the clerk to SPC15. Both increases to start in April 2019. It was also agreed that the clerk should investigate the cost of an ipad and report to the PC at the next meeting.

16.1 Accounts Balances as at 28/12/2018

16.1.1 Current Account	£4904.48
16.1.2 Reserve Account	£24456.60
16.1.3 Commons Account	£2991.07

16.2 Account payments

16.2.1 Netty Verkroost	Salary Jan	£366.34
16.2.2 Netty Verkroost	Expenses Dec	£90.45
16.2.3 Niki Hinton	Salary Jan	£82.86
16.2.4 Safe & Sound	Moles Dec	£48.00
16.2.5 K M Gardencare	Annual Village Maintenance	£540.00
16.2.6 MSDC	Annual Play Area Inspection	£58.45
16.2.7 Ramstead Enterprises Ltd	Replacement PIR Pavilion	£25.00
16.2.8 Magpie	Works on Common	£400.00

Additional payments received prior to meeting

16.2.9 Wortham Village Hall	Hall Hire	£22.00
16.2.10 S Hines Groundworks Ltd	Drainage Works	£1056.00

It was unanimously agreed that all payments are made.

17. To receive and discuss items / reports from Committees, Groups and Councillors:

18.1 VHMC – Nothing to report

18.2 Rights of Way – Nothing to report

18.3 Councillors: - It was unanimously agreed to sign the amended Wortham Bowls Club User Agreement .

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- 18. **Correspondence received – None**
- 19. **To receive items for the next agenda-**

Adverse Possession
Update on Purchase of Land

- 20. **Date & time of next meeting** – February 19th at 7.30pm in Wortham Village Hall

Meeting Close 8.53pm

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