

# WORTHAM & BURGATE PARISH COUNCIL

## Minutes of the meeting of Wortham & Burgate Parish Council Playing Field Committee at the Sports Pavilion, Wortham on 6th Nov 2018 at 6.30pm

**Councillors (Cllrs) present - M Odams, B Cole, D Ling, J Bradley, J Piper  
In attendance : 1 Member of the public and N Verkroost ( Clerk)**

1. To consider accepting apologies for absence - None
2. To record declarations of interest from members in any item to be discussed- None
3. To consider dispensations from members in any item to be discussed- None
4. To adjourn the meeting to allow public participation - 6.37pm  
Resident's questions or comments  
A representative of WLTC confirmed that members were reminded to check all lights in the Sports Pavilion are turned off when leaving the courts. Clerk to label light switches in the pavilion. The representative reported that the door of the meter box was open and hinge broken and also that the moles were still active along the court fencing. Clerk to report mole problem to pest control contractor.
5. To re-convene the meeting- 6.55pm
6. To receive an update on o/s actions  
Clerk has contacted contractors to quote for maintenance works to be discussed in item 7.
7. To discuss and agree on any maintenance required at the Sports Pavilion.- It was unanimously agreed that the following items of maintenance need to be carried out and the Clerk to organise.  
Gutters to be cleaned  
Electricity meter door may need replacing.  
Check exterior light opposite tennis courts and installation of PIR  
  
Clerk obtained a quote for outstanding works in pavilion.  
Changing thermostats on 2 x Immersion heaters and adjust timers  
Replace flush valve in referee toilet  
Fix leak in urinal  
Tighten and descale taps and shower heads £233.00 + vat  
Replace lock on external store door £40.00 + vat

It was unanimously agreed to have the works carried out asap

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8. To discuss and agree on any maintenance required at the Childrens Play Area

It was unanimously agreed that the following works need to be carried out:

Pressure washing of existing equipment

Rubbish Bin needs to be moved

Concrete block adjacent to carpark to be removed

It was also agreed that the wobble board may need the plank replacing . The condition of the board to be monitored.

9. To consider, discuss and agree on new play equipment for Children's Play Area

A draft questionnaire was discussed and a final copy agreed. This will to be sent to Wortham Primary School and be available on the website in the next few weeks. The questionnaire to be completed by pupils, parents and all those with an interest in the provision of additional play equipment

2 working groups to be set up, the first managing funding and the second provision of equipment

- 10 .To consider, discuss and agree on Sports Club Rents for 2019

It was unanimously agreed that the rents for Sports Clubs would be as follows:

WLTC - £880 per annum

WFC - £35 per game

WBC - £50 per annum

11. To receive items from councillors. - A councillor received a message from Table Tennis players of the Sports Pavilion requesting a door key. The committee unanimously agreed that a copy could be made by the group.

- 12.To receive items for the next Agenda- New play area equipment,

13. Date and time of next meeting – TBC

Meeting Closed 7.53pm

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