

Wortham & Burgate Parish Council

Minutes of the Parish Council Meeting of Wortham & Burgate Parish Council at Burgate Hall on Tuesday October 23rd 2018 at 7.30pm.

(Cllrs) present: S Rash(Chair) ,J Bradley, C Williams, D Ling,J Piper, J Lloyd, J Erith, B Cole, S Wright

In Attendance: Netty Verkroost (Clerk) and 2 members of the public

- 1. To consider accepting apologies for absence** - Cllrs Odams & Grocott - Annual Holidays
- 2. To approve the minutes of the previous parish council meeting/s** -
Parish Council - unanimously approved
Playing Fields Committee - unanimously approved
- 3. To record declarations of Interest from members in any item to be discussed** - Cllr Rash item 16.2.11 payment
- 4. To consider dispensations from members in any item to be discussed** - Cllr Rash to abstain from voting on payments
- 5. To adjourn the meeting to allow public participation:**

To receive residents questions or comments - None

To receive reports from District & County Councillors -

Cllr Jessica Fleming reported on the following:

Jessica.fleming@suffolk.gov.uk Tel: 07714-597980 twitter: @jesstfleming

Opportunity to Comment on new Suffolk Design Guide – The Suffolk Design Guide is being updated and the Council invites members of the public to comment. The **survey** closes on Wednesday 31st October. It is anticipated that the Design Guide will be a material Consideration in future planning decisions across the County and will help steer developers toward good design (style, access, layout for example) at an early stage of projects. A link to the survey can be found on:

<https://www.hemingwaydesign.co.uk/suffolk-design-guide/>

Suffolk's 2019/ 2020 Budget Consultation is open - and can be accessed by visiting www.suffolk.gov.uk/budget2019 Hard copies will be available from libraries. The consultation closes at 5pm on Friday 16 November.

Suffolk Carers' Survey - Suffolk County Council, the Clinical Commissioning Groups, Health, and Suffolk Family Carers are undertaking a joint survey about home care and family carers. Answers will be used anonymous and the identity of responders protected. Complete the survey online by 22nd November using the following link:

www.smartsurvey.co.uk/s/FamilyCarers/ Please address any queries to Helen Robinson on 01473 260354 or by email to: family.carers@suffolk.gov.uk.

Schools Application Deadline - The deadline for applications to secure a place at a Suffolk secondary school for 2019/ 20 is 31st October 2018. For primary schools it is 15th January 2019. Secondary schools include high and upper schools and primary schools includes infant, junior and middle schools. Note that the new school transport policy offering service for new students only to the nearest suitable school will commence in September 2019. More information about the changes is available at

www.suffolk.gov.uk/admissions

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Cllr Diana Kearsley reported on the following:

There is one outstanding issue that has been brought to my attention and that I pursue regularly and I am able to report:

- 1) It has been acknowledged by SCC Maintenance Design Engineer that the drainage problem on the Mellis Road outside the property known as The Croft is now due to be cleared. It was last cleared on 03rd May 2017 and hopefully it will be sorted out very soon. I will continue to liaise with SCC and also the owner of the property affected by the constant stream outside the front of his property.

Below I have included some information on matters that are being dealt with either county-wide or at MSDC and which may be of interest.

- 2) **The Community Infrastructure Levy (CIL)** - £156k allocated for infrastructure spending in Mid Suffolk from funds collected via CIL from new developments. The following towns and villages have been successful in the 1st round bid - Stowmarket, Botesdale, Laxfield and Stowupland and the improvements include bus stops in Stowmarket and Laxfield, enhancements to Stowupland Village Hall and Sports and Social Club. These developer contributions enable investment for infrastructure projects that benefit communities in the district and allocation of CIL funds take place twice a year - to find out more check the website.

- 3) **Gang and Drug Trafficking**

One of the most serious issues being tackled in our region is the 'gang & drug' problem or as it is known countrywide 'County Lines'. The Police & Crime Commissioner together with the Suffolk Chief Constable consider this problem of major concern and a priority in our county. The PCC has contributed a sum of money to assist with this and have put in a bid to national government who announced that they were making funds available for the 'County Line' problem. Suffolk has had some success in arresting lead members of the gangs, who have been jailed etc. But this isn't in any way near to getting rid of the problem. The danger and fear are that these despicable people are infiltrating our smaller towns and villages and children as young as 11 or 12 are being targeted. All parents are being urged to speak to someone if they suspect their child is being influenced by anything unusual or suddenly has more money than expected, because these are just some of the signs that they are becoming involved. Dealing with these cases could also reduce violence against men and women in Suffolk, curb hate crimes and protect those at risk of radicalisation or extremism. More information is on the PCC website.

- 4) **Lullaby Concerts** - I think this is perhaps the thirteenth year that Mid Suffolk has worked in collaboration with the City of London Sinfonia to produce the 'Lullaby Concerts'. The popular Lullaby Concerts, performed by the City of London Sinfonia and facilitated by Orchestras Live, will be returning to Stowmarket this month. The concert, entitled The Musical Puzzle, is intended for children ages 2-7 years, as well as their parents and carers, and has been warmly welcomed in the town in past years. Two Concerts are planned for Friday 26 October in the United Reform Church, Stowmarket. The young audience will be at the heart of a musical puzzle in an exploration of shapes, puzzles and orchestral music.

For ticket information contact Stuart Bruce, Partnership Manager – Orchestras Live, on 07831 272123 or stuart@orchestraslive.org.uk.

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5) **Business Rate funds** -Funds retained by the council under the Business Rates Retention Pilot have now been earmarked for use in key schemes. The funds, totalling £980k, have been divided between six key projects, including £300k for the development of Needham Lake Café/Visitor Centre and £240k for the Town Centre redevelopment of Stowmarket. The decision was taken by Cabinet at their meeting on 8 October and is available as a result of Suffolk being one of 10 areas across the country to take part in the 2018/19 pilot scheme allowing 100% of business rates growth to be retained by local authorities for use in their districts. You can find the full report considered by Cabinet on the MSDC website.

6) **Strategic Property and Land Investment Fund approved** - Mid Suffolk's Cabinet has allocated £3m to the Strategic Land and Property Fund, intended to allow the council to act swiftly and efficiently when opportunities to acquire key properties in the district arises. The decision, made at the Cabinet Meeting on 8 October, will make funds available to secure properties that represent outstanding opportunities for the council and community before they are purchased by private bidders. You can find the full report considered by Cabinet on the website. As part of the strategic work to acquire land and premises, Mid Suffolk DC has acquired former Aldi building in Stowmarket. This was formerly occupied by food store chain Aldi, including its car park on Gipping Way. The acquisition forms part of the Stowmarket Vision for Prosperity – a wider five-year action plan, which aims to revitalise the town centre with the aim of attracting more businesses and visitors. The council will now be administering the parking on the site, which was previously unmanaged and had seen some vehicles trapped by double parking.

Cllr Diana Kearsley Diana.kearsley@midsuffolk.gov.uk 01379 783061

To receive the police statistics- None

6. To re-convene the meeting- 7.55pm

7. To receive the Chairman's report - Cllr Rash informed the council of the resignation of Cllr M Breen who was thanked for his work on the PC and associated committees.

8. To receive the Clerk's report & o/s actions from last meeting: (For information only)

Following the resignation of Cllr Breen the clerk informed the MSDC Electoral Services Officer and posted the official vacancy notice.

The Clerk and Cllr Bradley met with SWT officers to look at works completed on the common land owned by the PC . These works are in order to comply with the HLS and ELS agreements for the land. The officers were very pleased with the work carried out and complimented the Commons Committee on their management of the common land in an email.

The clerk confirmed that a representative from B4RN will attend the December PC Meeting to present details of an alternative to BT Fibre Optic Superfast Broadband

The Audit of PC Accounts has been completed by PKF Littlejohn and the report is available on the PC Website.

The Clerk has produced a draft user agreement for Wortha Bowls Club and this will be circulate to the Pc prior to the next PC Meeting.

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9. To consider, agree and/or note new planning applications:

- 9.1 To receive an update on the removal of materials from common land at South View, Furze Way - The concrete edging and some of the lighting and electrics have been removed and the owner has confirmed that gravel will be moved. It was unanimously agreed that the Commons Committee should report back to the Parish Council at the next meeting regarding an application for Adverse Possession of Common Land at Furze Way.
- 9.2 To receive an update on planning issues at The Oak Trees, Great Green - No update
- 9.3 To receive an update on application DC/18/03827 - Erection of a two storey rear extension, open porch and detached double garage
Location: The Cottage, Rectory Road, Wortham, Diss Suffolk IP22 1SS- Permission Granted
- 9.4 To receive an update on application DC/18/03383 Proposal: Application under Section 73 of the Town and Country Planning Act - Change of Use of part of dwelling house (Class C3/C4 - HMO max 6 people) to Tourist Residential and Day Retreat and Workshops venue (Sui Generis), for a temporary period of 2 years - removal of Condition 2 (Expiry of Permission) of planning permission 2196/16
Location: Bullocks Ley, Little Green, Burgate, Diss Suffolk IP22 1QE- Permission Granted
- 9.5 To consider, discuss and agree on any comments regarding application DC/18/03677- Erection of 1 no. dwelling - White House, Rectory Road, Wortham - The PC received a report from the Planning Committee and unanimously agreed to object to the application. The full report can be seen at www.midsuffolk.gov.uk/planning/development-management/application-search-and-comment/
- 9.6 To consider, discuss and agree on any comments regarding application DC/18/04377 - Honey Pot Farm Caravan Park, Bury Road, Wortham, Diss Suffolk IP22 1PW
The PC received a report from the Planning Committee and unanimously agreed to object to the application. The full report can be seen at www.midsuffolk.gov.uk/planning/development-management/application-search-and-comment/
- 9.6 To consider, discuss and agree on any comments regarding application DC/18/04438 - 9 Cherry Tree Close, Wortham, Diss, Suffolk IP22 1QR - The PC received a report from the Planning Committee and unanimously agreed on no comment.

10. To receive an update on the purchase of common land and tracks from Mr Holt Wilson
- progressing with solicitors

11. To discuss the Nov 11th Commemoration Event

The final programme was agreed:

Cllrs who are acting as marshalls to meet at The Manor House at 6.15pm

Public to arrive from 6.30pm. Welcome by Cllr Rash at 6.45pm. Wortham School Children to read out Names of Fallen from both Parishes. Tribute. Bugler . 2 minutes silence. Poem. Fireworks

Lighting Beacon

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12. To consider , discuss and agree on Meeting Dates for 2019 - Unanimously agreed

13. To consider , discuss and agree on a contractor to carry out pipe work on Willow Corner, Wortham - Only 2 quotes received. Clerk to contact 3rd contractor. To be discussed at the December PC Meeting

14. To appoint a councillor to join the employment committee and a councillor to act as a bank signatory. - Cllr S Wright was appointed to join the Employment Committee and Cllr J Erith was appointed as a signatory of the bank account.

15. To receive and discuss items from Committees / Working Groups

15.1 Playing Field Committee (PFC)- Works have been carried out at the Childrens Play Area - The Typhoon has been removed,the tunnel has been repaired and the area has been tidied and grass seed sown. MSDC to remove waste materials. The committee are working on the a plan to provide additional equipment for a younger age group.

15.2 Commons Committee - No report. Meeting in Nov

15.3 Finance Representative -No report. Meeting in Nov

15.4 Employment Committee - No report . Meeting in December

16.1 Accounts Balances as at 13/10/2018

16.1.1 Current Account	£9017.61
16.1.2 Reserve Account	£24448.62
16.1.3 Commons Account	£2990.07

16.2 Account payments

16.2.1 Netty Verkroost	Salary Oct	£366.34
16.2.2 Netty Verkroost	Expenses Sept	£153.16
16.2.3 Niki Hinton	Salary Oct	£82.86
16.2.4 Netty Verkroost	Salary November	£366.34
16.2.5 Netty Verkroost	Expenses Oct	£83.96
16.2.6 Niki Hinton	Salary November	£82.86
16.2.7 Safe & Sound	Moles Sept	£48.00
16.2.8 Window Doctor	Pavilion Doors	£178.00
16.2.9 Cllr Chris Grocott	Padlocks for SID	£20.00
16.2.10 St Mary's Church Hall	PC Meetings June & Sept	£30.00
16.2.11 R. H. Rash & Son	Grass Cutting	£600.00
16.2.12 Wortham PCC	Churchyard Maintenance	£400.00
16.2.13 Burgate PCC	Churchyard Maintenance	£400.00

All payments were agreed. Cllr S Rash abstained from voting on this item.

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16.3 Account Receipts - Noted

Uk Power Networks	Wayleaves	£238.49
Natural England	HLS	£593.01

17. To receive and discuss items / reports from Committees, Groups and Councillors:

17.1 VHMC – There is a village quiz on November 17th

17.2 Rights of Way – None

17.3 Councillors: - Cllr Bradley confirmed that there will be a litter pick on the weekend of November 23rd. Cllr Odams requested that a second SID be purchased, to be discussed at the Dec Meeting

18. Correspondence received –

A letter was received from a resident asking for a donation towards the funding of their Duke of Edinburgh Gold Award. Donations will be discussed at the Feb Meeting. Clerk to contact the resident.

19. To receive items for the next agenda- Draft Budget, Second SID, Bowls Club User Agreement

20. Date & time of next meeting – 4th December 2018 at 7.30pm in Wortham Village Hall

Meeting Close 8.47pm

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