

Wortham & Burgate Parish Council

Minutes of the Annual Parish Council Meeting of Wortham & Burgate Parish Council at Wortham Village Hall on Tuesday 15th May 2018 at 7.30pm

Councillors (Cllrs) present: S Rash ,J Bradley .M Odams, C Williams, D Ling, C Grocott,M Breen, J Piper, S Wright,J Lloyd, J Erith
In Attendance: Netty Verkroost (Clerk)

1. **To elect a Chairman & Vice Chairman for 2018/2019** - Cllr Stephen Rash
2. **To consider accepting apologies for absence** - Cllr Barry Cole prior family commitment
3. **To approve the minutes of the previous parish council meeting/s & Annual Parish Meeting-**
 - Annual Parish Meeting - Approved
 - April PC Meeting- Approved
 - Planning Committee Meeting - Approved
 - Commons Committee Meeting - Approved
4. **To record declarations of Interest from members in any item to be discussed** - Cllr S Rash 11.6 Pecuniary interest
5. **To consider dispensations from members in any item to be discussed** - Cllr S Rash who will abstain from voting on item 11.6
6. **To appoint the Committees/Sub Committees /Working Groups** - see attached list
7. **To adjourn the meeting to allow public participation:** 7.43pm
 - 7.1. To receive residents questions or comments - none
 - 7.2. To receive reports from District & County Councillors - none
 - 7.3. To receive the police statistics- none
8. **To re-convene the meeting-** 7.45pm
9. **To receive the Chairman's report** - The installation of Super Fast Broadband to Wortham is progressing but not complete.
10. **To receive the Clerk's report & o/s actions from last meeting:** (For information only)
 - GDPR compliance almost complete.Clerk contacted EON regarding usage of electricity and higher than expected invoices.Clerk to monitor the next usage over the next couple of months.
 - Progress with the installation of the SID Posts is very slow. Only 4 posts have been authorised by the new team and installation may take up to 12 weeks.
 - PC Stephan Hendrikson is the new Engagement Officer at Suffolk Police for the area and he may be able to attend meetings if required.
11. **To consider, agree and/or note new planning applications:**
 - 11.1 To receive an update on Erection of garage at South View, Furze Way - a letter has been sent to the owner from the PC asking for the removal of remaining kerb stones,hardcore,gravel and mains lighting.

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- 11.2 To receive an update on planning issues at The Oak Trees, Great Green - case is ongoing with MSDC Enforcement Dept
 - 11.3 To receive an update on application for Listed Building Consent- DC/18/00152 - Oak Wood House, Long Green, Wortham, Diss Suffolk IP22 1RD - Permission granted
 - 11.4 To consider, discuss and agree on any comments regarding new planning application - DC/18/01662 Proposal: Outline Planning Application. (Access to be considered) Erection of up to 5 detached dwellings and garages. Location: Honey Pot Farm Caravan Park, Bury Road, Wortham, Diss Suffolk IP22 1PW- the PC object to this application. Full details can be seen at www.planning.baberghmidsuffolk.gov.uk/online-applications
 - 11.5 To receive an update on application DC/18/01083 New Waters Farm Wortham- The PC Planning Committee felt that the new extension was disproportionate to the size of the existing building to be converted and as no design statement was provided it was difficult to comment further. Comments can be seen www.planning.baberghmidsuffolk.gov.uk/online-applications
 - 11.6 To consider, discuss and agree on any comments regarding new application - DC/18/01895 Proposal: Planning Application. Conversion of 3No agricultural barns into 3No dwellings with associated internal and external alterations, vehicular accesses, new detached garage, partial removal of old farm shed and rebuilding of north addition to barn 1. Location: Dashes Farm, Low Road, Wortham, Diss Suffolk IP22 1S- The PC support this application
- 12. To receive an update on the purchase of common land and tracks from Mr Holt Wilson-** It was confirmed that half of the track on the west side of the land at Wortham Primary School has been sold to a resident. The PC agreed to continue with the purchase. The issue of the boundary on the south side of the land at Wortham Primary School still to be confirmed.
- 13. To approve 2017/18 PC Accounts-** unanimously approved
- 14. To approve updated Standing Orders -** New GDPR items now included in the SO and unanimously approved
- 15. To discuss and agree on the appointment of a Tree Warden for the PC.-** The PC felt that there was no need for a Tree Warden. A hedgerow survey complete in the Parish has noted all trees for future reference
- 16. To discuss and approve the W&B PC GDPR compliance. -** The Clerk has sent a Privacy Notice to all those on the PC database. The Privacy Notice has been posted on the PC website. Schedules of Processing are now in place. GDPR Compliance approved by the PC
- 17. To receive and discuss items from Committees / Working Groups**
- 17.1. Playing Field Committee (PFC)- none
 - 17.2. Commons Committee - none
 - 17.3. Finance Representative - none
 - 17.4. Employment Committee - none

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18.1 Accounts Balances as at 08/06/2018

18.1.1	Current Account	£3248.99
18.1.2	Reserve Account	£30438.25
18.1.3	Commons Account	£2988.85

18.2 Account payments

18.2.1	Netty Verkroost	Salary May	£366.34
18.2.2	Netty Verkroost	Expenses April	£92.88
18.2.3	Niki Hinton	Salary May	£82.86
18.2.4	KM Gardencare	Works on Common	£1430.00
18.2.5	Firesite Ltd	Alarm repairs pavilion	£216.00
18.2.6	Wortham Village Hall	Hall Hire April	£22.00
18.2.7	Safe & Sound	April Moles	£48.00
18.2.8	MSDC	Litter/Dog Bin Emptying	£156.00

To consider any additional payments prior to meeting.

18.2.9	SALC	Subscription Approved by the PC	£366.90
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18.3 Account Receipts

10/4/2018 MSDC PRECEPT £8250.01

19 To receive and discuss items / reports from Committees, Groups and Councillors:

- 19.1 VHMC – Meeting next week. w/c 21st May
- 19.2 Rights of Way – Beans's Lane will be blocked until August.
- 19.3 Councillors: - Nov 11th Event. We now have a volunteer Bugler from Gislingham

20 Correspondence received – Wortham & Burgate Twinning Association enquired about a donation towards the visit by French Visitors in July 2018. It was agreed that the PC would consider a donation towards a particular event. The Twinning Association to confirm which event and costings for discussion at the June PC Meeting.

A resident contacted the PC regarding works carried out on Long Green. The clerk has replied explaining the process for scheduling any works to be carried out in the parishes.

21 To receive items for the next agenda- Nov 11th Event, Purchase of Tracks and Land

22 Date & time of next meeting – 19th June 2018 at 7.30pm in Burgate Village Hall
Meeting Close 8.50pm

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