

Wortham & Burgate Parish Council

Minutes of the Parish Council Meeting of Wortham & Burgate Parish Council at Burgate Hall on Tuesday June 19th 2018 at 7.30pm

Councillors (Cllrs) present: S Rash(Chair) ,J Bradley .M Odams, C Williams, D Ling, C Grocott,M Breen, J Piper, S Wright,J Lloyd, J Erith
In Attendance: Netty Verkroost (Clerk)

1. **To consider accepting apologies for absence** - Cllr Barry Cole prior family commitment
2. **To approve the minutes of the previous parish council meeting/s & Annual Parish Meeting-**
 - Annual Parish Council Meeting May15th - Approved
 - Planning Committee Meeting June 5th - Approved
3. **To record declarations of Interest from members in any item to be discussed** - None
4. **To consider dispensations from members in any item to be discussed** - None
5. **To adjourn the meeting to allow public participation:** 7.37pm
 - 5.1. To receive residents questions or comments - none
 - 5.2. To receive reports from District & County Councillors -
 - 5.2.1 Report from Cllr Fleming
 - 5.3. To receive the police statistics- none
6. **To re-convene the meeting-** 7.55pm
7. **To receive the Chairman's report** - None
8. **To receive the Clerk's report & o/s actions from last meeting:** (For information only)
 - ELS Claim completed and returned.
 - SID Post installation - confirmation received from Suffolk Highways that posts have now been ordered and installation possibly by August 2018
 - Appointment made with EON to meet at pavillion on Monday 18th 10am - 12am. The representative of EON did not arrive and EON later confirmed that despite confirming the appointment no member of staff had been assigned to the job. £30 compensation to pay for Clerks time to be credited to next invoice. Clerk to contact Tennis Club regarding ongoing high meter readings.
9. **To consider, agree and/or note new planning applications:**
 - 9.1 To receive an update on Erection of garage at South View, Furze Way - No progress on clearance of site. Clerk to write to the owner and inform him that the PC will instruct contractors to remove and dispose of hardcore, gravel, concrete edging, electrics and lighting
 - 9.2 To receive an update on planning issues at The Oak Trees, Great Green - ongoing

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- 9.3 To receive an update on planning application - DC/18/01662 Proposal: Outline Planning Application. (Access to be considered) Erection of up to 5 detached dwellings and garages. Location: Honey Pot Farm Caravan Park, Bury Road, Wortham, Diss Suffolk IP22 1PW- none
 - 9.4 To receive an update on application DC/18/01083 New Waters Farm Wortham- None
 - 9.5 To receive an update on application - DC/18/01895 Proposal: Planning Application. Conversion of 3No agricultural barns into 3No dwellings with associated internal and external alterations, vehicular accesses, new detached garage, partial removal of old farm shed and rebuilding of north addition to barn 1. Location: Dashes Farm, Low Road, Wortham, Diss Suffolk IP22 1S- None
 - 9.6 To receive an update on application DV/18/01978 - Land at Burgate Little Green - planning committee objected to this application
 - 9.7 To consider , discuss and agree on comments regarding new planning application - DC/18/02518 - Old Mill House, The Ling, Wortham, Diss Suffolk IP22 1ST- No Comment
 - 9.8 To consider, discuss and agree on any comments regarding new application DC/18/02641- The Willow, Great Green, Burgate, Diss Suffolk IP22 1QL Listed Building Consent for a single storey extension - No comment
 - 9.9 To consider , discuss & agree on any comments regarding new application DC/18/02616 - Listed Building Consent - Hill House, Hill Farm , Mellis Road , Burgate - replacement windows & secondary glazing- No comment
- 10. To receive an update on the purchase of common land and tracks from Mr Holt Wilson-** Mr Holt Wilson confirmed that the boundary follows that of CL44- registered common land.The PC agreed to continue with the purchase. The issue of the boundary on the south side of the land at Wortham Primary School to be investigated further - clerk to contact Land Registry.
- 11. To receive the Internal Audit Report for 2017/2018 Accounts from Trevor Brown and appoint an Internal Auditor for 2018/2019** - Report received and noted that the Clerk has amended the Financial Regs as recommended by the auditor. It was unanimously agreed that Trevor Brown is appointed as the Internal Auditor for 2018/19
- 12. To complete and sign the AGAR 2017/2018** - The Chairman and clerk completed and signed the AGAR 2017/2018 with the unanimous approval of the councillors.
- 13. To approve and adopt updated Financial Regs-** The updated Financial Regs were unanimously approved and adopted.
- 14. To discuss and agree on any donations to be given by the PC-** An email was received by the clerk from Wortham Twinning Association requesting a donation towards the funding of a visit by guests from Hede and Germany. The visit will take place in July 2018 and the donation would be used to help pay for the guests to enjoy a boat trip on the Broads. A donation of £200 was approved by 9 Cllrs (2 Cllrs abstained from voting as they are members of Wortham Twinning Association)

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15. To discuss the Nov 11th Commemoration Event - It was discussed that the format of the event could be as follows:

1. Meet 6.30pm at The Manor House
2. Start 6.45pm
3. Names of those parishioners of Wortham & Burgate ,who lost their lives in WW1 to be read out.
4. Bugler
5. Minutes Silence
6. Bugler
7. Light Beacon
8. Bells at Palgrave (7.05pm)
9. Fireworks on common

Cllr Bradley to coordinate with Cllr Rash regarding arrangements for the event

16. To receive and discuss items from Committees / Working Groups

- 16.1. Playing Field Committee (PFC)- none
- 16.2. Commons Committee - none
- 16.3. Finance Representative - none
- 16.4. Employment Committee - none

17.1 Accounts Balances as at 06/06/2018

17.1.1	Current Account	£1949.84
17.1.2	Reserve Account	£29439.97
17.1.3	Commons Account	£2989.02

17.2 Account payments

17.2.1	Netty Verkroost	Salary June	£366.34
17.2.2	Netty Verkroost	Expenses May	£86.94
17.2.3	Niki Hinton	Salary June	£82.86

To consider any additional payments prior to meeting.

17.2.4	Wortham Village Hall	Rent May	£22.00
17.2.5	Safe & Sound	Moles May	£48.00
17.2.6	Trevor Brown	Audit of P/C Accounts	£150.00

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17.3 Account Receipts

6/2018 Wortham Tennis Club	Rent	£400
30/05/2018 Rural Payments	Capital Works	£81.83

18. To receive and discuss items / reports from Committees, Groups and Councillors:

18.1 VHMC – Village Hall Committee Meeting on June 21st

18.2 Rights of Way – Grass has been cut on Wortham Footpaths but not Burgate.

18.3 Councillors: - Cllr Bradley to order a water pipe plan for Long Green, Wortham. It was unanimously agreed that the PC would pay 50% of the £99.00 cost for the plan.

Cllr S Wright will attend a Planning Course in July/Aug. The course will be paid for from the training budget.

19. Correspondence received – None

20 To receive items for the next agenda- Nov 11th Event, Purchase of Tracks and Land

22 Date & time of next meeting – 24th July 2018 at 7.30pm in Burgate Village Hall

Meeting Close 8.40pm

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