

Wortham & Burgate Parish Council

Minutes of the Parish Council Meeting of Wortham & Burgate Parish Council at Burgate Hall on Tuesday 20th June 2017 at 7.30pm

Councillors (Cllrs) present: S Rash (Chair) J Bradley (Vice Chair) J Lloyd, J Piper, M Odams, S Wright, D Ling, C Williams, C Grocott, B Cole

In Attendance: Netty Verkroost (Clerk), Cllr Kearsley and Cllr Flemming

- 1. To consider accepting apologies for absence** – Cllr Paul Burd has sent his resignation as he will be moving house and leaving the area in the next couple of weeks.
- 2. To approve the minutes of the previous parish council meeting/s**
PC Meeting– Approved
- 3. To record declarations of Interest from members in any item to be discussed:** None
- 4. To consider dispensations from members in any item to be discussed** – None
- 5. To adjourn the meeting to allow public participation – 7.32pm**
 - 5.1 To receive reports from District & County Councillors
 - 5.1.1 Cllr Fleming reported on the following items:
Suffolk CC Highways will now have 3 centres of operation. Reports to highways can be via the website www.suffolk.gov.uk/roads-and-transport/
A143 road signage review is in progress
Bird Flu reported in Scole
Grass Cutting of verges is in progress.
 - 5.1.2 Cllr Kearsley reported on the following items:
New Locality Award is now available. Local groups, PC and clubs can apply for funding for projects which will benefit the parish. More details are available from Cllr Kearsley diana.kearsley@midsuffolk.co.uk 01379 783061
Suffolk Day 21st June – walk at 10.15am Thornham Walks in memory of Jo Cox
Boundary changes which may affect parishes in Suffolk. Cllr Kearsley suggested that the PC may want to attend a meeting of parishes who are affected by changes but councillors felt that this was not necessary for Wortham & Burgate.
 - 5.2 To receive the police statistics – Cllr Rash read out the latest Stowmarket Area report which did not specify any reported incidents in Wortham or Burgate. The report is available to view at www.uffolk.police.uk/your-area/stowmarket
- 6. To re-convene the meeting** – 7.45pm
- 7. To receive the Chairman's report-** Points discussed at meeting
Boundary Changes, Locality Funding for VAS signs, Neighbourhood Plan
- 8. To receive the Clerk's report & o/s actions from last meeting:** (For information only)
Meeting with Internal Auditor.
Commons Committee Letter written to owners of common land on Long Green regarding management of land. Very positive response from one owner who has already carried out maintenance work.
Letter written to Diss Town Council re joining Neighbourhood Plan Group.
Laptop purchased.
- 9. To consider, agree and/or note new planning applications:**
 - 9.1 To receive an update on Erection of garage at South View, Furze Way and consider and agree on new application 1677/17. Proposal: Erection of a carport/outbuilding at South View Furze Way, Burgate, Diss IP22 1QF- The existing**

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cartlodge/outbuilding built on common land is in the process of being removed The new application was discussed and the council agreed to object to this application. Please see full report at www.suffolk.gov.uk/planning-waste-environment

9.2 To receive an update on planning issues at Oak Tree Farm, Great Green – No progress as yet and enforcement team to visit site.

9.3 To consider, discuss and agree on comments for new application 1575/17 Old Mill House, The Ling, Wortham IP22 1ST Demolition of conservatory structure. Erection of single and two storey extension to side elevation. Insertion of new window & door openings to side elevations- No update

9.4 To consider, discuss and agree on comments for application DC/17/02134 Proposal: Erection of a single storey rear extension. Location : Tumbledown Dick, Rectory Road, Wortham, Suffolk Ip22 1SS- The PC agreed on “ No Comment”

- 10. To receive an update on the provision of a Neighbourhood Plan.** – Cllr Bradley reported that the working group have met and propose that a “Drop In Session” is arranged later in the year. This session will be advertised locally including a mail shot to all households in the parish and open to all residents. Cllr Kearsley has confirmed that an officer from MSDC will attend to provide information to those who attend. It was suggested that the parish council produce a questionnaire to be given to all those who attend.
- 11. To receive an update on the purchase of common land at Wortham School and the Track at Wortham Village Hall** – The sale is proceeding through the solicitors.
- 12. To consider and discuss issues of parking at Howards Close, Wortham** – Orwell Housing have confirmed that all parking was provided as per the plans which were given planning permission by MSDC. This has been checked and no further action is required.
- 13. To review the Parish Council Internal Financial Risk Assessment-** This was reviewed by the parish council and it was agreed that adequate measures were in place.
- 14. To receive and approve Internal Audit for 2016/17 accounts and recommend auditor for 2017/2018** – The Internal Audit of accounts was approved and the auditor Trevor Brown was appointed as auditor for 2017/2018.
- 15. To receive and discuss items from Committees / Working Groups:**
- 15.1 Playing Field Committee (PFC) – None
 - 15.2 Commons Committee: None
 - 15.3 Finance Representative: None
 - 15.4 Employment Committee: Pension contributions by council for employees not required, Confirmation letter received .

16. Finance

Accounts Balances as at 09/06/2017

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16.1.1	Current Account		£1455.80
16.1.2	Reserve Account		£24727.32
16.1.3	Commons Account		£3986.90

16.2 Account payments

16.2.1	Netty Verkroost	Salary June	£397.75
16.2.2	Netty Verkroost	Expenses May	£113.67
16.2.3	Niki Hinton	Salary June	£73.67
16.2.4	Wortham Village Hall	Hall Hire	£22.00
16.2.5	EON	Electricity Pavilion	£361.27
16.2.6	Trevor Brown	Internal Audit	£150.00
16.2.7	Anglian Chemicals	Pavilion Sundries	£38.16
16.2.8	121 Computers	Laptop	£399.00
	To consider any additional payments prior to meeting.		
16.2.9	Safe & Sound	Moles June	£48.00
16.2.10	MSDC	Bin Emptying	£156.00

16.3 Account Receipts

6/2017 WLTC Electricity

6/2017 WBC

Utility reimbursement

Rent

£174.05

£50.00

All payments were approved for payment.

17 To receive and discuss items / reports from Committees, Groups and Councillors:

17.1 VHMC – None

17.2 Rights of Way – None

17.3 Councillors:- None

18 Correspondence received – All items included in items discussed

19 To receive items for the next agenda- New Signatory on Bank Account, Purchase of Land

20 Date & time of next meeting – July 25th 2016 at 7.30pm in Burgate Village Hall

21 Meeting Close