

Wortham & Burgate Parish Council

Minutes of the Parish Council Meeting of Wortham & Burgate Parish Council at Wortham Village Hall on Tuesday 21st February 2017 at 7.30pm

Councillors (Cllrs) present: J Bradley (Vice Chair) J Lloyd, P Burd, J Piper, M Breen, M Odams, S Wright, D Ling, C Williams

In Attendance: Netty Verkroost (Clerk) and 1 members of the public, Cllrs Fleming and Kearsley

1. To consider accepting apologies for absence — Cllrs Rash Pre arranged conference.

Cllrs Cole & Grocott Annual Holiday

2. To approve the minutes of the previous parish council meeting/s

PC Meeting – Approved

PC Extraordinary Meeting – Approved

Planning Committee Meeting – Approved

Playing Fields Committee Meeting – Approved

3. To record declarations of Interest from members in any item to be discussed:

Cllr Lloyd Items 10 – neighbour

Cllr Piper item 7.5 – employee

4. To consider dispensations from members in any item to be discussed – None

5. To adjourn the meeting to allow public participation – 7.47pm

5.1 To receive reports from District & County Councillors

5.1.1 Cllr Fleming reported on the following items:

County Council Report for Wortham & Burgate Parish Council

February 2017

By County Councillor Jessica Fleming, Hartismere Division, Suffolk

Jessica.fleming@suffolk.gov.uk Tel: 07714-597980 twitter: @jesstfleming

Bird Flu – Type A1 Avian Influenza has been identified at the Bridge Farm Redgrave. A 3km Protection Zone and a 10km Surveillance Zone are in place around the premises. Defra have published [full details of the controls in place](#). Suffolk Trading Standards are providing updates via [Twitter](#) and [Facebook](#), and to their Consumer Champions via email ([find out how to sign up here](#)). A [Prevention Zone](#) is currently in force across the UK until 28 February 2017, all poultry including backyard flocks are required to be housed or otherwise kept separate from wild birds.

Highways – Completion of the School 20's Plenty road marking (cross road strips and the ghost island infill) are now planned. The Surfacing Team are drafting the application for a temporary traffic regulation order to close the A143 to allow undertaking the works safely. The date is likely to be spring during favourable weather when the road salt would have been washed off which makes the existing surfacing more receptive to the coloured surfacing treatment.

Council Budget and Precepts for 2017/2018 - The Police & Crime Commissioner's Policing Precept will increase by 1.972% in 2017/18. Similarly the County Council budget for 2017/ 2018 includes a 3% uplift in the Social Care precept to help meet increasing care needs.

Suffolk Schools need good Governors - If you're interested in finding out more about becoming a School Governor, please contact the Suffolk Leadership and Governance Team - email governance@suffolk.gov.uk

Wortham & Burgate Parish Council

5.1.2 Cllr Kearsley reported on the following items:

MSDC working on the budget and it is going to full council this week.

MSDC & Babergh DC have made savings of around £2 Million by combining certain departments.

Cllr Kearsley will have a fund of money available for local projects. Anyone wishing to apply should, contact her directly. diana.kearsley@midsuffolk.gov.uk

Cllr Burd asked Cllr Kearsley to explain why MSDC did not increase the council tax in order to fund social care. Cllr Kearsley explained that this was funded by Suffolk CC and not MSDC.

5.2 To receive the police statistics – None

5.3 To invite and receive items from members of the general public – A member of the public expressed an interest in having an allotment in the village should they be provided. At present this resident travels to Eye for an allotment as there are none available in Wortham or Burgate and they felt there maybe a need for some locally.

6. To re-convene the meeting – 7.55pm

7. To consider, agree and/or note new planning applications:

7.1 To receive an update on planning issues at Oak Tree Farm, Great Green – enforcement officer to visit the site and if nothing has been done by the owner after the second visit a court order will be applied for.

7.2 To receive an update on Erection of garage at South View, Furze Way. - A lawful Certificate has been granted for the erection of a cart lodge within the garden.

7.3 To receive an update on planning application 2480/16 Erection of 12 new dwellings with parking and/or garages: upgraded highways access – It is with Suffolk Legal team at moment re CIL clarification.

7.4 To receive an update on planning application 3010/16 – outline planning permission for 9 dwellings with parking and garaging – land on Church Road Wortham- Revised plan to reduce number of houses from 9 to 3 received and waiting for flood report. Highways report is now available. Cllr Kearsley was asked to take this application to committee.

7.5 To receive an update on application 0023/17 Erection of extension to existing office Location: Howard And Kooij Nurseries, Bury Road, Wortham IP22 1PX – No update

7.6 To receive an update on application -1570/17 Erection of Agricultural Building/Shed to house Borehole, Pumping Equipment and Farm Electrics (Existing Cattle shed to be demolished - Approved under Planning Permission Ref: 3385/16) Location: Dashes -No update

8. To receive the Chairman's report- None

9. To receive the Clerk's report & o/s actions from last meeting: (For information only)

Work on A143 still not complete. Cllr: Fleming led us to believe it would be possible to install Vehicle Activated Signs on the A143 & promised to send details & implied some financial support.

A letter of resignation was received from Nicola Tacey – cleaner. Clerk to advertise the position on local notice board.

The Clerk has organised other administrators for the website so they can update their own pages, eg Wortham Church, Bowls Club, Wobul & Village Hall

Brush Cutting has been organised for the ditches running along the south side of the recreation ground / Football pitch.

Clerk has applied for Transparency Code Funding.

Wortham & Burgate Parish Council

Precept of £16000 has been confirmed,

- 10. To receive an update on the purchase of common land at Wortham School and the Track at Wortham Village Hall** – Clerk waiting for update on cost of legal fees,
- 11. To consider, discuss and agree on increases to employee salaries.** - The PC unanimously agreed that the Clerk would be paid £10.467 per hour SCP21 commencing in April 2017. The cleaner for the Sports Pavilion will be paid £8,50 /hr for 2 hours per week for 52 weeks per year (i.e. 8.50 X 2 X 52 = £884.00pa.)
- 12. To discuss the land next to Howards Close Wortham** - Clerk to contact the owner of the land to establish if land comes with any covenants.
- 13. To discuss ideas for Annual Parish Meeting – None**
- 14. To receive and discuss items from Committees / Working Groups:**
- 14.1 Playing Field Committee (PFC) – Date to be set for inspection of Play Area
- 14.2 Commons Committee –Date to be set for next meeting
- 14.3 Finance Representative – Clerk organising for Finance Rep to have access to Online Bank Account.
- 14.4 Employment Committee – Employee Reviews to take place on Jan 16th 2017.
Thanks were given to the Clerk for her continuing good work. It was agreed that the cleaner had been underpaid and this is to be rectified in this month's payment. A potential new cleaner, Niki Hinton, is to be interviewed before the end of March

15. Finance

15.1 Accounts Balances as at

15.1 Accounts Balances as at

15.1.1 Current Account	15/2/2017	£1022.41
15.1.2 Reserve Account	15/2/2017	£19015.08
15.1.3 Commons Account	15/2/2017	£4696.29
15.1.4 Barclays Switch account	15/2/2017	£1186.00

15.2 Account payments

15.2.1 N Verkroost	Salary March	£337.65
15.2.2 N Verkroost	Expenses Feb	£295.06
15.2.3 N Tacey	Salary March	£64.00
15.2.4 Wortham	Hall Hire	£22.00
15.2.5 Safe & Sound	Moles – Jan	£48.00
15.2.6 Essex & Suffolk Water	Water Pavilion	£39.97
15.2.7 Suffolk County Council	Printing Walks Leaflet	£330.50
15.2.8 Anglian Chemicals	toilet paper/cleaning materials	£49.53
15.2.9 Magpie Tree & Fencing	Replacement Post Play area	£80.00

To consider any additional payments prior to the meeting

15.2.10 Safe & Sound	Moles FEB	£48.00
15.2.11 Nicola Tacey	Underpayment 2016/2017	£63.96

All payments unanimously agreed for payment

16. To receive and discuss items / reports from Committees, Groups and Councillors:

- 18.1 VHMC –Cllr Piper – None
- 18.2 Rights of Way –None
- 18.3 Councillors – None

Wortham & Burgate Parish Council

- 19. Correspondence Received** – Letter from Property Chamber, Land Registration First Tier Tribunal confirming an unconditional withdrawal by Mr Coppin & Mr Judd for adverse possession of land at Furze Way.
- 20. To receive items for next agenda** – Adverse Possession of Furze Way Common Land
Purchase of Track and Land at School, Vehicle Activated speed Signs, Allotments.
- 21. Date & Time of Next Meeting** – April 4th at 7.30pm Wortham Village Hall Preceded by The Annual Parish Meeting

Meeting Close 9.25pm