

Wortham & Burgate Parish Council

Minutes of the Parish Council Meeting of Wortham & Burgate Parish Council at Wortham Village Hall on Tuesday 6th December 2016 at 7.30pm

Councillors (Cllrs) present: S Rash (Chair) J Bradley (Vice Chair) B Cole, J Lloyd, P Burd, J Piper, M Breen, C Grocott, M Odams

In Attendance: Netty Verkroost (Clerk) and 2 members of the public

1. **To consider accepting apologies for absence** — Cllr Williams – Health Reasons
2. **To approve the minutes of the previous parish council meeting/s**
 - PC Minutes - Approved
 - Planning Committee Minutes – Approved
 - Commons Committee Minutes - Approved
3. **To record declarations of Interest from members in any item to be discussed:** None
4. **To consider dispensations from members in any item to be discussed** – None
5. **To consider to co-opt councillors to fill 2 vacancies on the Parish Council (Wortham) -**
3 applications were received and 2 new councillors were appointed : David Ling and Susan Wright both residents of Wortham
6. **To adjourn the meeting to allow public participation – 7.43pm**
 - 6.1 To receive reports from District & County Councillors
 - 6.1.1 Cllr Fleming reported on the following items:
 - Delolution
 - Power Cuts Priority Services Register for those who may need extra help in a power cut.
Details at www.ukpowernetworks.co.uk/prioritysupport or call 0800 169 9970
 - Council Budget Survey at www.Suffolk.gov.uk/budgetsurvey2017
 - Highways Reporting – please use the highways reporting tool:
www.highwaysreporting.suffolk.gov.uk
 - Community Transport: to book call 01449 614271
 - 6.1.2 Cllr Kearsley reported on the following items: None
 - 6.2 To receive the police statistics – None
 - 6.3 To invite and receive items from members of the general public – A member of the public notified the PC that, as an objector to Adverse Possession Case SK361153, they had received a letter from Spires Solicitors advising them of the withdrawal by Mr Coppin & Mr Judd. The member of the public expressed their concerns over the accuracy and clarity of the plan attached to the letter and the reinstatement of the common land.
7. **To re-convene the meeting** – 7.53pm
8. **To consider, agree and/or note new planning applications:**
 - 8.1 **To receive an update on planning issues at Oak Tree Farm, Great Green** – Court hearing to be held on Dec 12th.
 - 8.2 **To receive an update on Erection of garage at South View, Furze Way.** – A letter has been received from Spires Solicitor on behalf of Mr Judd and Mr Coppin who have now withdrawn the application for adverse possession on the basis that they will move the carport

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to a location within their registered title. The Clerk to write to Spires Solicitor for clarification of the following points:

An updated plan of the property to be supplied showing the position of the repositioned car port.

Clarification on how the common land will be cleared of all materials and re instated to it's original condition.

The PC objects to the attempt to access the new carport across the common by way of Prescriptive Right and requires evidence.

8.3 To receive an update on planning application 2480/16 Erection of 12 new dwellings with parking and/or garages: upgraded highways access – none.

8.4 To receive an update on planning application 3010/16 – outline planning permission for 9 dwellings with parking and garaging – land on Church Road, Wortham- None

8.5 To receive an update on planning application 4325/16 – Erection of single storey extension at Granary Barn, Little Green, Burgate.- granted

8.6 To receive an update planning application 4192/16 Alterations to provide new kitchen/breakfast room, cloakroom, rear entrance hall and window at The Willows, Willow Corner, Wortham – none

9. To receive the Chairman's report- None

10. To receive the Clerk's report & o/s actions from last meeting: (For information only)

Work not complete on A143 through Wortham. Clerk contacted Highways for update and work ongoing.

11. To consider, discuss and agree on the purchase of common land from Mr Holt Wilson. –

An offer of £500 + Legal Fees of £900 + vat max was accepted by Mr Holt Wilson for the track at the Village Hall, Wortham. An offer of £1500 + Legal Fees for the common land / adjacent tracks and lane at Wortham Primary School is to be sent to Mr Holt Wilson.

12. To Receive and discuss a draft budget for 2017 – Draft Budget received by all councillors and to be discussed at next meeting

13. To consider a review of the Council's Standing Orders- reviewed in 2015. Next review 2017

14. To consider a review of the Council's Financial Regulations- Review at next meeting

15. To consider a review of the Council's Planning Committee Terms of Reference- Review at next meeting

16. To consider a review of the Council's Employment Committee Terms of Reference - Review at next meeting

17. To consider, discuss and agree to the SALC subscription 2017/2018 – agreed

18. To agree on a donation towards maintenance of the churchyards of Wortham & Burgate. Paid in accordance with power under Open Spaces Act 1906 Ss 9 & 10 – Agreed a donation of £400 for each churchyard.

19. To agree meeting dates for 2017 - agreed

20 To receive and discuss items from Committees / Working Groups:

20.1 Playing Field Committee (PFC) – None

20.2 Commons Committee –None

20.3 Finance Representative – None

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20.4 Employment Committee – None

21. Finance

21.1 Accounts Balances as at 30/11/2016

21.1.1	Current Account	£10324.77
21.1.2	Savings Account	£14013.69
21.1.3	Commons Account	£4695.82

21.2 Account payments

21.2.1	N Verkroost	Salary Dec	£337.65
21.2.2	N Verkroost	Expenses Nov	£98.90
21.2.3	N Tacey	Salary Dec	£64.00
21.2.4	Safe & Sound	Moles Oct	£48.00
21.2.5	Royal British Legion	Wreaths	£50.00
21.2.6	EON	Electricity Sports Pavilion	£718.26
21.2.7	K M Garden Care	Village Maintenance	£480.00
21.2.8	K M Garden Care	Capital Works Pond	£870.00

To consider any additional payments prior to the meeting

21.2.9	Safe & Sound	Moles Nov	£48.00
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All payments agreed for payment

21.3 Account receipts

21.3.1	HM Revenue & Customs	vat refund	£2108.91
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22. To receive and discuss items / reports from Committees, Groups and Councillors:

22.1 VHMC – Cllr Piper – None

22.2 Rights of Way – Walks Leaflet now ready for printing and paid in full by external donations and funding. Permission to be gained from The Manor House to include the use of their car park for walkers.

22.3 Councillors – None

23. Correspondence Received – None which were not included in previous items

24. To receive items for next agenda – Precept and Donations

25. Date & time of next meeting – Jan 10th at 7.30pm in Wortham Village Hall

Meeting Close 9.07pm