

Wortham & Burgate Parish Council

I hereby give notice that a meeting of Wortham & Burgate Parish Council will be held on **Tuesday 17th March 2026 at 7:15pm in Wortham Pavilion**

Councillors are summoned to attend. The Press and the Public are invited to attend.

J. Wright, Parish Clerk 12th March 2026

AGENDA

- 1. Chair's welcome and to consider and approve apologies for absence**
- 2. To approve the draft minutes of previous Parish Council meetings**
 - 2.1 Parish Council Meeting held on 17th February 2026
 - 2.2 Planning Committee Meeting held on 17th February 2026
- 3. To record declarations of Interest from members on agenda items**
- 4. To consider dispensations from members on agenda items**
- 5. To adjourn the meeting for public participation**
 - 5.1 To receive residents' questions or comments
 - 5.2 To receive an update from David Appleton, Tree Warden
 - 5.2 To receive reports from the District and County Councillors
- 6. To reconvene the meeting**
- 7. To receive the Chair's Report**
- 8. To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
- 9. To consider, agree and/or note new planning applications**
 - 9.1 To receive an update DC/26/00187** - Householder Application - Alterations to existing garage to form new annex and erection of new cart lodge. Oak Wood House, Long Green, Wortham IP22 1RD
 - 9.2 To receive an update DC/25/03257** - Planning Application - Construction of ground mounted solar panel arrays and associated infrastructure which will have the ability to export 49.9MW (AC) electricity. Construction of new vehicular access (EIA Development) Land at Stone Cottages, Bury Road, Botesdale IP22 1QH
 - 9.3 To receive an update** - Oak Trees, Burgate
- 10. To discuss options for the AGAR for the financial year 2024/2025**
- 11. To agree to appoint Trevor Brown as Internal Auditor for 2025/2026**
- 12. Wortham Pavilion Improvement update**
- 13. Illegal grazing on the Common**
- 14. To consider quotations for signage for the Illegal grazing on the Common**
- 15. Commemorative Twinning Partner Plaque**
- 16. Wortham Primary School Working Group update**
- 17. Village Maintenance Committee update**

18. Accounts

18.1 Account balances as of 12th March 2026

18.1.1	Current Account	£47397.65
18.1.2	Reserves Account	£75860.48
18.1.3	Commons Account	£10307.09

18.2 Account Payments

18.2.1	Safe & Sound Inv.11678	Mole Control	£60.00
18.2.2	Steven Frost Inv.915	Alterations to the Pavilion	£4070.26
18.2.3	Steven Frost Inv.916	Repairs to the Pavilion	£4814.47
18.2.4	Firesite Inv.IN28338	Fire Servicing at Pavilion (Aug 25)	£160.80
18.2.5	Wave	Water for Pavilion	£88.66
18.2.6	Burgate PCC	S137 Payment 2025 (Agreed March 2025 but unpaid)	£450.00
18.2.7	Burgate Church Hall Inv 25/04	Use of Church Hall June, July & Sept 2025	£80.00

18.3 Direct Debit Payments

18.3.1	HSBC	Bank Charges February	£8.00
18.3.2	EON	Electricity Pavilion	£492.05
18.3.3	O2	Mobile Phone	£36.48

Additional payments/receipts received prior to the meeting

18.2.8	March Admin	J Wright & N Hinton Salaries	
18.2.9	J Wright	March Expenses	

19. To receive items from Committees/Working Groups/ Councillors (for information only)

- 19.1 Playing Field Committee
- 19.2 Commons Committee
- 19.3 Finance Representative
- 19.4 Employment Committee
- 19.5 Planning Committee
- 19.6 Redevelopment of the Pavilion Working Group
- 19.7 Village Maintenance Committee
- 19.8 VHMC
- 19.9 Rights of Way
- 19.10 Councillors

20. Correspondence Received

21. To receive items for the next Agenda

22. Date and time of the next Meeting Tuesday 21st April Annual Parish Meeting