

# Wortham & Burgate Parish Council

I hereby give notice that the Annual meeting of Wortham & Burgate Parish Council will be held on **Tuesday 20<sup>th</sup> May 2025 at 7:15pm in Wortham Pavilion.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

*J. Challis, Parish Clerk*

15<sup>th</sup> May 2025

## AGENDA

1. **To elect a Chair of the Parish Council 2025/26**
2. **To elect a Vice Chair of the Parish Council 2025/26**
3. **Chair's welcome and to consider and approve apologies for absence**
4. **To approve the draft minutes of previous Parish Council meetings**
  - 4.1 Parish Council Meeting held on 22<sup>nd</sup> April 2025
  - 4.2 Playing Field Committee Meeting held on 18<sup>th</sup> April 2025
5. **To record declarations of Interest from members on agenda items**
6. **To consider dispensations from members on agenda items**
7. **To adjourn the meeting for public participation**
  - 7.1 To receive residents' questions or comments
  - 7.2 To receive reports from the District and County Councillors
8. **To reconvene the meeting**
9. **To receive the Chair's Report**
10. **To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
11. **Members' consent to receive summons electronically**
12. **LGA Model Councillor Code of Conduct**
13. **To confirm members of Committees and Working Groups**
14. **Parish Councillor co-option**
15. **To consider application to register Wortham Ling as an Asset of Community Value**
16. **Consideration of a Neighbourhood Plan**
17. **NSIP White Elm solar farm non statutory public consultation**
18. **To consider, agree and/or note new planning applications**
  - 18.1 **To consider - DC/25/01280** - Householder Application - Erection of garden shed (retrospective). Ivy Cottage, Long Green, Wortham, Diss, Suffolk, IP22 1RD.
  - 18.2 **To consider – DC/25/01663** – Householder Application – Demolition of existing conservatory, creation of new sun room, new steel portal for vaulted ceiling, new gable bifold door and gable glass light, new velux roof lights to slate roof, new side elevation bifold doors. The Hawthorns, 1 Cobbold Close, Wortham, IP22 1PL.
  - 18.2 **To receive an update – DC/24/04449** – Application under S73a for removal or variation of a condition following grant of Planning Permission DC/18/01083 dated 07/07/2018 Town & County Planning Act 1990 (As amended conversion of outbuilding and erection of extension to create annexed accommodation. To vary Condition 4 (Occupation Restriction) See attached planning statement – to allow use of the residential annexe as a holiday let when not required as an annexe. New Waters Farm, Bury Road, Wortham, Diss, Suffolk, IP22 1QH.
  - 18.2 **To receive an update - DC/23/05426** – Cross Boundary Application – Installation of a solar farm comprising: ground mounted fixed tilt bifacial solar panels: access tracks; string inverters; transformers; electrical connection compound, storage containers; underground cables and conduits; perimeter fence; temporary construction compound and associated infrastructure and planting scheme. (EIA Development). Land North Of, Lion Road, Palgrave, Part in The Parishes of Wortham and Diss.
  - 18.3 **To receive an update** on Oak Trees Burgate
19. **Wortham Primary School Working Group update**

**20. Village Maintenance Committee quotations:**

- 1) Renovation of 2 bus shelters along the A143 to include repairs to the roof and internal redecoration
- 2) Construction and installation of new information boards outside Burgate Church and Wortham Post Office
- 3) Replacement of Perspex cover on the information board adjacent to the bus shelter on the school side of the A143

**21. Playing Field committee quotations:**

- 1) Specialist paint for spring horse
- 2) Painting of interior of the pavilion
- 3) Replacement outdoor table tennis balls/bats

**22. Electricity supply to Wortham Pavilion****23. Land Registry B13 Notice of application to register easements re title no.SK285097.****24. Accounts**24.1 Account balances as of 15<sup>th</sup> April 2025

24.1.1	Current Account	£64,171.40
24.1.2	Reserves Account	£74,918.09
24.1.3	Commons Account	£10,179.04

## 24.2 Account payments

24.2.1	Safe & Sound inv. 10914	Mole control April	£60.00
24.2.2	Community Heartbeat Trust	New defibrillator pads	£86.34
24.2.3	May admin	Salaries – J. Challis and N. Hinton	£796.40
24.2.4	Wortham Village Hall inv 73	March PC meeting	£24.00
24.2.5	Wortham Village Hall inv 86	April PC meeting	£24.00
24.2.6	Wortham Village Hall inv 88	Window cleaning August & December 2024	£40.00
24.2.7	Wortham Village Hall inv. 89	Window cleaning March 2025	£20.00
24.2.8	Suffolk County Council inv. 9557927	Contribution (50%) for 30mph extension on Mellis Road.	£5,933.47
24.2.9	Suffolk County Council inv. 9557918	Contribution (50%) towards school flashing lights.	£2,881.00

## 24.3 Direct Debit payments

24.3.1	HSBC	Bank charges April	16.00
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Additional payments/receipts received prior to the meeting:

**25. To receive items from Committees/Working Groups/Councillors (for information only)**

- 25.1 Playing Field Committee
- 25.2 Commons Committee
- 25.3 Finance Representative
- 25.4 Employment Committee
- 25.5 Planning Committee
- 25.6 Redevelopment of the Pavilion Working Group
- 25.7 Village Maintenance Committee
- 25.8 VHMC
- 25.9 Rights of Way
- 25.10 Councillors

**26. Correspondence Received****27. To receive items for the next agenda****28. Date and time of the next meeting**