

Wortham & Burgate Parish Council

I hereby give notice that a meeting of Wortham & Burgate Parish Council will be held on **Tuesday 25th November 2025 at 7:15pm in Wortham Pavilion**

Councillors are summoned to attend. The Press and the Public are invited to attend.

J. Challis, Parish Clerk

20th November 2025

AGENDA

- 1. Chair's welcome and to consider and approve apologies for absence**
- 2. To approve the draft minutes of previous Parish Council meetings**
 - 2.1 Parish Council Meeting held on 14th October 2025
- 3. To record declarations of Interest from members on agenda items**
- 4. To consider dispensations from members on agenda items**
- 5. To adjourn the meeting for public participation**
 - 5.1 To receive residents' questions or comments
 - 5.2 To receive reports from the District and County Councillors
- 6. To reconvene the meeting**
- 7. To receive the Chair's Report**
- 8. To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
- 9. To confirm Parish Council Committee members**
- 10. To approve Parish council and Committee meeting dates 2026**
- 11. To consider, agree and/or note new planning applications**
 - 11.1 **To consider – DC/25/04756** – Householder Application – Proposed ground floor shower room extension. Beehive Cottage, The Ling, Wortham, IP22 1ST.
 - 11.2 **To consider – DC/25/04757** – Application for Listed Building Consent – Proposed ground floor shower room extension. Beehive Cottage, The Ling, Wortham, IP22 1ST.
 - 11.3 **To receive an update – DC/25/03103** - Application under S73a for Removal or Variation of a Condition following grant of Planning Permission DC/18/01083 dated 07/07/18 Town and Country Planning Act 1990 (as amended) Conversion of outbuilding and erection of extension to create annexed accommodation – to vary Condition 4 (Occupation Restriction) to allow for the use of the residential annexe as a holiday let when not required as an annexe. New Waters Farm, Bury Road, Wortham, IP22 1QH.
 - 11.4 **To receive an update – DC/25/03257** – Planning Application – Construction of ground mounted solar panel arrays and associated infrastructure which will have the ability to export 49.9MW (AC) electricity. Construction of new vehicular access (EIA Development). Land at Stone Cottages, Bury Road, Botesdale, IP22 1QH.
 - 11.5 **To receive an update** on Oak Trees Burgate.
- 12. National Grid Norwich to Tilbury DCO (Development Consent Order) representation**
- 13. Wortham Post Office Track**
- 14. Quotations for cutting of the common and capital works**
- 15. Wortham Primary School Working Group update**
- 16. Suffolk County Council Community Self Help Scheme**
- 17. Village Maintenance Committee update and approval of expenditure**
- 18. Budget 2026/27**
- 19. Parish Councillor co-option**

20. Accounts

20.1 Account balances as of 20th November 2025

20.1.1	Current Account	£63,173.65
20.1.2	Reserves Account	£75,512.32
20.1.3	Commons Account	£10,259.78

20.2 Account payments

20.2.1	Safe & Sound inv. 11398	Mole control October	£60.00
20.2.2	TG Askew inv. 52574	Topsoil (playing field)	£120.00
20.2.3	November admin	J. Challis and N. Hinton salaries	£802.70
20.2.4	J. Challis expenses	Mileage	£74.97
20.2.5	December admin	J. Challis and N. Hinton salaries	£802.70

20.3 Direct Debit payments

20.3.1	HSBC	Bank charges Oct	8.00
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Additional payments/receipts received prior to the meeting:

20.4 Internal Audit comments

21. To receive items from Committees/Working Groups/Councillors (for information only)

- 21.1 Playing Field Committee
- 21.2 Commons Committee
- 21.3 Finance Representative
- 21.4 Employment Committee
- 21.5 Planning Committee
- 21.6 Redevelopment of the Pavilion Working Group
- 21.7 Village Maintenance Committee
- 21.8 VHMC
- 21.9 Rights of Way
- 21.10 Councillors

22. Correspondence Received

23. To receive items for the next agenda

24. Date and time of the next meeting