

Worham & Burgate Parish Council

I hereby give notice that a meeting of Worham & Burgate Parish Council will be held on **Tuesday 18th March 2025 at 7:30pm in Worham Village Hall.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

J. Challis, Parish Clerk

13th March 2025

AGENDA

1. **Chair's welcome and to consider and approve apologies for absence**
2. **To approve the draft minutes of previous Parish Council meetings**
 - 2.1 Parish Council Meeting held on 21st January 2025
 - 2.2 Playing Field Committee Meeting held on 29th January 2025
 - 2.3 Parish Council Extraordinary Meeting held on 25th February 2025
3. **To record declarations of Interest from members on agenda items**
4. **To consider dispensations from members on agenda items**
5. **To adjourn the meeting for public participation**
 - 5.1 To receive residents' questions or comments
 - 5.2 To receive reports from the District and County Councillors
6. **To reconvene the meeting**
7. **To receive the Chair's Report**
8. **To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
9. **To consider the start time of Parish Council meetings**
10. **Norfolk & Suffolk Devolution Consultation – proposal to form a Mayoral Combined County Authority for Norfolk and Suffolk**
11. **Nationally Significant Infrastructure (NSIP) EcoPower Suffolk – proposal for energy farm with solar PV and battery energy storage system (BESS)**
12. **Regener8 Power proposal for solar farm between Burgate and Botesdale**
13. **To consider, agree and/or note new planning applications - none**
 - 13.1 **To receive an update – DC/24/04449** – Application under S73a for removal or variation of a condition following grant of Planning Permission DC/18/01083 dated 07/07/2018 Town & County Planning Act 1990 (As amended conversion of outbuilding and erection of extension to create annexed accommodation. To vary Condition 4 (Occupation Restriction) See attached planning statement – to allow use of the residential annexe as a holiday let when not required as an annexe. New Waters Farm, Bury Road, Worham, Diss, Suffolk, IP22 1QH.
 - 13.2 **To receive an update - DC/23/05426** – Cross Boundary Application – Installation of a solar farm comprising: ground mounted fixed tilt bifacial solar panels; access tracks; string inverters; transformers; electrical connection compound, storage containers; underground cables and conduits; perimeter fence; temporary construction compound and associated infrastructure and planting scheme. (EIA Development). Land North Of, Lion Road, Palgrave, Part in The Parishes of Worham and Diss.
 - 13.3 **To receive an update** on Oak Trees Burgate
11. **Worham Primary School Working Group**
 - Parking trial update
 - To consider and approve updated quotations for the common/access track area
12. **Reinstating of ditch along Long Green update**
13. **Redevelopment of the Pavilion**
14. **Grazing of the common**

15. To consider plans for VE 80th Anniversary 8th May 2025 and approval of expenditure

16. Policy review

- Standing Orders
- Financial Regulations
- Internal Control Statement
- Risk Assessment & Management
- Asset register

17. To review and approve Terms of Reference

- Playing Field Committee
- Planning Committee
- Employment Committee
- Village Maintenance Committee

18. Donation requests received from Wortham PCC and Burgate PCC

19. Accounts

19.1 Account balances as of 13th March 2025

19.1.1	Current Account	£61,323.11
19.1.2	Reserves Account	£74,699.19
19.1.3	Commons Account	£10,149.30

19.2 Account payments

19.2.1	Safe & Sound inv. 10711	Mole control January	£60.00
19.2.2	Safe & Sound inv. 10778	Mole control February	£60.00
19.2.3	Niki Hinton	March salary	£1111.54
19.2.4	Jane Challis	March salary	£544.32
19.2.5	HMRC	March NIC payment	£136.08
19.2.6	Niki Hinton	Holiday pay 2024/25	£154.82
19.2.7	Jane Challis	Holiday pay 2024/25	£770.87
19.2.8	HMRC	NIC payment on holiday pay	£192.72
19.2.9	Wortham Village Hall	January meeting hire	£24.00
19.2.10	HAGS SMP Ltd	Site visit to inspect play equipment	£102.00
19.2.11	Clear Councils	Parish Council insurance – second year annual payment on 3-year LTU (long term undertaking)	£1,235.73

19.3 Direct Debit payments

19.3.1	HSBC	Bank charges JAN & FEB	16.00
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Additional payments/receipts received prior to the meeting:

20. To receive and discuss items from Committees/Working Groups/Councillors

- 20.1 Playing Field Committee
- 20.2 Commons Committee
- 20.3 Finance Representative
- 20.4 Employment Committee
- 20.5 Planning Committee
- 20.6 Redevelopment of the Pavilion Working Group
- 20.7 Village Maintenance Committee
- 20.8 VHMC
- 20.9 Rights of Way
- 20.10 Councillors

21. Correspondence Received

22. To receive items for the next agenda

23. Date and time of the next meeting