

Worham & Burgate Parish Council

I hereby give notice that a meeting of Worham & Burgate Parish Council will be held on **Tuesday 16th September 2025 at 7:15pm in BURGATE CHURCH HALL.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

J. Challis, Parish Clerk

11th September 2025

AGENDA

1. **Chair's welcome and to consider and approve apologies for absence**
2. **To approve the draft minutes of previous Parish Council meetings**
 - 2.1 Parish Council Meeting held on 22nd July 2025
3. **To record declarations of Interest from members on agenda items**
4. **To consider dispensations from members on agenda items**
5. **To adjourn the meeting for public participation**
 - 5.1 To receive residents' questions or comments
 - 5.2 To receive reports from the District and County Councillors
6. **To reconvene the meeting**
7. **To receive the Chair's Report**
8. **To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
9. **To consider, agree and/or note new planning applications**
 - 9.1 **To consider – DC/25/03103** - Application under S73a for Removal or Variation of a Condition following grant of Planning Permission DC/18/01083 dated 07/07/18 Town and Country Planning Act 1990 (as amended) Conversion of outbuilding and erection of extension to create annexed accommodation – to vary Condition 4 (Occupation Restriction) to allow for the use of the residential annexe as a holiday let when not required as an annexe. New Waters Farm, Bury Road, Worham, IP22 1QH.
 - 9.2 **To consider – DC/25/03257** – Planning Application – Construction of ground mounted solar panel arrays and associated infrastructure which will have the ability to export 49.9MW (AC) electricity. Construction of new vehicular access (EIA Development). Land at Stone Cottages, Bury Road, Botesdale, IP22 1QH.
 - 9.3 **To receive an update – DC/25/02215** – Full planning application – construction of open-sided agricultural building. West End Farm, The Common, Mellis, Suffolk, IP23 8EF.
 - 9.4 **To receive an update – DC/25/02216** – Full planning application – construction of open-sided agricultural building. West End Farm, The Common, Mellis, Suffolk, IP23 8EF.
 - 9.5 **To receive an update – DC/24/04449** – Application under S73a for removal or variation of a condition following grant of Planning Permission DC/18/01083 dated 07/07/2018 Town & County Planning Act 1990 (As amended conversion of outbuilding and erection of extension to create annexed accommodation. To vary Condition 4 (Occupation Restriction) See attached planning statement – to allow use of the residential annexe as a holiday let when not required as an annexe. New Waters Farm, Bury Road, Worham, Diss, Suffolk, IP22 1QH.
 - 9.6 **To receive an update** on Oak Trees Burgate.
10. **Tennis Club user agreement for the pavilion**
11. **Worham Primary School Working Group update**
12. **MSDC Sports Infrastructure Fund application and pavilion improvement works**
13. **Suffolk County Council Community Self Help Scheme**
14. **Speeding concerns within the parish and consideration of expenditure for speed surveys**
15. **Village Maintenance Committee update and approval of expenditure**

16. Accounts

16.1 Account balances as of 11th September 2025

16.1.1	Current Account	£67,679.14
16.1.2	Reserves Account	£75,324.08
16.1.3	Commons Account	£10,234.20

16.2 Account payments

16.2.1	Safe & Sound inv. 11105	Wasp nest removal	£72.00
16.2.2	Safe & Sound inv. 11139	Mole control July	£60.00
16.2.3	Safe & Sound inv. 11231	Mole control August	£60.00
16.2.4	Mid Suffolk District Council inv. 2000015639	Annual bin emptying.	£588.48
16.2.5	September admin	J. Challis (incl. backdated LGA pay increase), and N. Hinton salaries	£924.92
16.2.6	S. Frost Builder	Work to bus shelters on north and south side of A143	£828.00
16.2.7	Perfect Homes	Painting interior of pavilion	£1,630.00

16.3 Direct Debit payments

16.3.1	HSBC	Bank charges July & Aug	16.00
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16.4 Receipts

16.4.1	MSDC	Precept	10,500.01
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Additional payments/receipts received prior to the meeting:

17. To receive items from Committees/Working Groups/Councillors (for information only)

- 17.1 Playing Field Committee
- 17.2 Commons Committee
- 17.3 Finance Representative
- 17.4 Employment Committee
- 17.5 Planning Committee
- 17.6 Redevelopment of the Pavilion Working Group
- 17.7 Village Maintenance Committee
- 17.8 VHMC
- 17.9 Rights of Way
- 17.10 Councillors

17. Correspondence Received

18. 'In camera'

19. To receive items for the next agenda

20. Date and time of the next meeting