

# Worham & Burgate Parish Council

I hereby give notice that a meeting of Worham & Burgate Parish Council will be held on **Tuesday 14<sup>th</sup> October 2025 at 7:15pm in Worham Pavilion**

Councillors are summoned to attend. The Press and the Public are invited to attend.

*J. Challis, Parish Clerk*

9<sup>th</sup> October 2025

## AGENDA

- 1. Chair's welcome and to consider and approve apologies for absence**
- 2. To approve the draft minutes of previous Parish Council meetings**
  - 2.1 Parish Council Meeting held on 16<sup>th</sup> September 2025
  - 2.2 Playing Field Committee Meeting held on 16<sup>th</sup> September 2025
- 3. To record declarations of Interest from members on agenda items**
- 4. To consider dispensations from members on agenda items**
- 5. To adjourn the meeting for public participation**
  - 5.1 To receive residents' questions or comments
  - 5.2 To receive reports from the District and County Councillors
- 6. To reconvene the meeting**
- 7. To receive the Chair's Report**
- 8. To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
- 9. To confirm Parish Council Committee members**
- 10. To consider, agree and/or note new planning applications**
  - 10.1 **To receive an update – DC/25/03103** - Application under S73a for Removal or Variation of a Condition following grant of Planning Permission DC/18/01083 dated 07/07/18 Town and Country Planning Act 1990 (as amended) Conversion of outbuilding and erection of extension to create annexed accommodation – to vary Condition 4 (Occupation Restriction) to allow for the use of the residential annexe as a holiday let when not required as an annexe. New Waters Farm, Bury Road, Worham, IP22 1QH.
  - 10.2 **To receive an update – DC/25/03257** – Planning Application – Construction of ground mounted solar panel arrays and associated infrastructure which will have the ability to export 49.9MW (AC) electricity. Construction of new vehicular access (EIA Development). Land at Stone Cottages, Bury Road, Botesdale, IP22 1QH.
  - 10.3 **To receive an update** on Oak Trees Burgate.
- 11. National Grid Norwich to Tilbury DCO (Development Consent Order) examination**
- 12. Speeding issues update**
- 13. Quotations for cutting of the common and capital works**
- 14. Worham Primary School Working Group update**
- 15. Pavilion improvements, including consideration of relocation of kitchen area, and creation of Secure office space, and quotations received**
- 16. Suffolk County Council Community Self Help Scheme**
- 17. Village Maintenance Committee update and approval of expenditure**
- 18. Electricity supplier renewal**
- 19. Accounts**

19.1 Account balances as of 9<sup>th</sup> October 2025

19.1.1	Current Account	£64,921.12
19.1.2	Reserves Account	£75,418.18
19.1.3	Commons Account	£10,246.99

## 19.2 Account payments

19.2.1	Safe & Sound inv. 11318	Mole control September	£60.00
19.2.2	Firesite inv. 28338	Annual fire alarm servicing	£160.80
19.2.3	Safe & Sound inv. 11231	Mole control August	£60.00
19.2.4	October admin	J. Challis and N. Hinton salaries	£796.40
19.2.5	Peter Baxter inv. 300925	Grass cutting	£110.00

## 19.3 Direct Debit payments

19.3.1	HSBC	Bank charges Sept	8.00
--------	------	-------------------	------

Additional payments/receipts received prior to the meeting:

## **20. To receive items from Committees/Working Groups/Councillors (for information only)**

- 20.1 Playing Field Committee
- 20.2 Commons Committee
- 20.3 Finance Representative
- 20.4 Employment Committee
- 20.5 Planning Committee
- 20.6 Redevelopment of the Pavilion Working Group
- 20.7 Village Maintenance Committee
- 20.8 VHMC
- 20.9 Rights of Way
- 20.10 Councillors

## **21. Correspondence Received**

## **22. To receive items for the next agenda**

## **23. Date and time of the next meeting**