

Worham & Burgate Parish Council

I hereby give notice that a meeting of Worham & Burgate Parish Council will be held on **Tuesday 21st June 2022 at 7:30pm in Burgate Church Hall.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

J. Challis
Parish Clerk
16th June 2022

AGENDA

1. **Chair's welcome and to consider and approve apologies for absence**
2. **To approve the draft minutes of the previous Parish Council meeting**
 - 2.1 Annual Parish Council Meeting held on Tuesday 17th May 2022
3. **To record declarations of Interest from members on agenda items**
4. **To consider dispensations from members on agenda items**
5. **To adjourn the meeting for public participation**
 - 5.1 To receive resident's questions or comments
 - 5.2 To receive reports from the District and County Councillors
6. **To reconvene the meeting**
7. **To receive the Chairman's Report**
8. **To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
9. **To consider, agree and/or note new planning applications**
 - 9.1 **To receive an update** on Oak Trees Burgate
 - 9.2 **To receive an update** for APPLICATION FOR RESERVED MATTERS – DC/22/01863
Submission of details (Reserved Matters) and Discharge of Conditions 4 (Bins), 5 (Parking/manoeuvring), 7 (Land contamination), 8 (Ecology) & 9 (Archaeology) under Outline Planning Permission DC/19/03712. Appearance, Layout, Scale and Landscaping to be considered for erection of 4 no. detached single storey dwellings. Land at Howards Close, Mellis Road, Worham, Suffolk.
 - 9.3 **To receive an update** for APPLICATION FOR OUTLINE PLANNING PERMISSION (Access points to be considered, Appearance, Layout, Landscaping and Scale reserved) Town and Country Planning Act 1990 – Erection of 4 dwellings (re-submission of approved planning permission DC/18/05064). Location: Land at Honey Pot Farm, Bury Road, Worham, Suffolk.
 - 9.4 **To receive an update** for APPLICATION FOR PLANNING PERMISSION – DC/21/05477
Proposal: Full Planning Application – Use of land for stationing of 23 no. holiday lodges and 1 lodge for site manager (renewal of planning permission DC/18/04377) Location: Honey Pot Farm Caravan Park, Bury Road, Worham, Suffolk, IP22 1PW
 - 9.5 **To consider, discuss and agree** to APPLICATION FOR PLANNING PERMISSION – DC/22/02774. Full Planning Application – Erection of 3 no. dwellings including new vehicular access, with associated garages and parking. Land North of Willow Corner Cottage, Church Road, Worham.
 - 9.6 **To consider, discuss and agree** to APPLICATION FOR PLANNING PERMISSION – DC/22/02881. Householder Application – Erection of infill extension and installation of dormer

window to and conversion of garage to form new annexe. 1 Cherry Tree Close, Wortham, IP22 1QR.

10. Update on National Grid East Anglia GREEN Energy Enablement

11. To consider adopting the Local Government Association (LGA) Model Councillor Code of Conduct 2020

12. Update on extending the 30mph speed limit on the Mellis road

13. To discuss speed limits within Wortham and Burgate

14. To discuss missing Signs on Magpie Green

15. Update on Tennis Club sign on A143

16. To receive the Internal Audit Report 2021/22 from Trevor Brown

17. To appoint an Internal Auditor for 2022/23

18. To approve the Parish Council Accounts 2021/22

19. To complete and sign the AGAR Sections 1 and 2 2021/22

20. To sign the completed Neighbourhood CIL Expenditure Report

21. Accounts

21.1 Account balances as of 16th June 2022

20.1.1	Current Account	£44,977.80
20.1.2	Reserves Account	£53,390.67
20.1.3	Commons Account	£7,378.76

21.2 Account payments

20.2.1	Jane Challis	May Salary	369.95
20.2.2	HMRC	NIC payment	92.40
20.2.4	Niki Hinton	May Salary	97.50
20.2.5	RMJ Bradley Digger Hire	Clear/burn brash	64.80
20.2.6	MSDC	Litter/dog bin emptying	446.80
20.2.7	Tim Gaddis	Mowing	165.00
20.2.8	Tim Gaddis	Mowing	165.00
20.2.9	Safe & Sound	Mole Control	300.00
20.2.10	B-Active Fit Club	QPJ pony rides & zorb balls	300.00
20.2.11	Westcotec	New SID device	3,360.00
20.2.12	Running Imp Ltd	QPJ mugs/medals	421.21

21.3 Direct Debit payments

20.3.1	O2	Mobile Phone (May)	29.62
20.3.2	HSBC	Bank charges	8.00
20.2.3	EON NEXT	Pavilion Electricity (May)	348.77

Additional payments/receipts received prior to the meeting:

22. To receive and discuss items from Committees/Working Groups/Councillors

22.1 Playing Field Committee

22.2 Commons Committee

22.3 Finance Representative

22.4 Employment Committee

22.5 Planning Committee

22.6 New Village Hall Working Group

22.7 Platinum Jubilee Celebrations Working Group

22.8 VHMIC

22.9 Rights of Way

22.10 Councillors

23. Correspondence Received

24. To receive items for the next agenda

25. Date and time of next meeting