

Worham & Burgate Parish Council

To all members of the Public

You are hereby summoned to attend a Parish Council meeting to be held on Tuesday 5th April 2022 at 7.30pm at Worham Village Hall. The press are welcome to attend.

- 1. To consider accepting apologies for absence**
- 2. To approve the minutes of previous Parish Council meetings -**
 - 2.1 February Parish Council Meeting
 - 2.2 March Playing Field Committee Meeting
 - 2.3 March Commons Committee Meeting
- 3. To record declarations of Interest from members in any item to be discussed**
- 4. To consider dispensations from members in any item to be discussed**
- 5. To consider to co-opt a Councillor to fill 1 vacancy on the Parish Council (Worham)**
- 6. To adjourn the meeting for public participation**
 - 6.1 To receive residents questions or comments
 - 6.2 To receive reports from District & County Councillors
- 7. To reconvene the meeting**
- 8. To receive the Chairman's report**
- 9. To receive the Clerk's report & o/s actions from the last meeting (For information only)**
- 10. To consider, agree and/or note new planning applications:**

10.1 To receive an update on Oak Trees, Burgate.

10.2 To receive an update on APPLICATION FOR PLANNING PERMISSION - DC/21/06787 Proposal: Full Planning Application - Use of land for the siting of 4no. 'Off-Grid' Holiday Units and Erection of replacement Stores/Housekeeping building; Installation of PV Panels, Upgrading of existing Access and Track; New low-impact Parking Area and Foul Drainage (re-submission of DC/20/05763). Location: Land At, Ling Road, Palgrave, Suffolk

10.3 To receive an update for APPLICATION FOR PRIOR APPROVAL - Enlargement of dwelling by construction of additional storeys - DC/22/00072 Proposal: Application for prior approval of a proposed: Enlargement of a dwellinghouse by construction of additional storeys. Town and Country Planning (General Permitted Development)(England) Order 2015 (as amended) - Schedule 2, Part 1, Class AA - Erection of a first floor extension. (Max height 8.4metres) Location: Willowdale, Low Road, Worham, Suffolk IP22 1SQ

10.4 To consider, discuss and agree to an Application for Outline Planning Permission (Access Points to be considered, Appearance, Layout, Landscaping and Scale reserved) Town and Country Planning Act 1990 - Erection of 4 dwellings (re-submission of approved planning permission DC/18/05064). Location: Land At Honeypot Farm, Bury Road, Worham, Suffolk

10.5 To consider, discuss and agree to an APPLICATION FOR PLANNING PERMISSION - DC/21/05477 Proposal: Full Planning Application - Use of land for stationing of 23No holiday lodges and 1 lodge for site manager (renewal of planning permission DC/18/04377) Location: Honey Pot Farm Caravan Park, Bury Road, Worham, Suffolk IP22 1PW

- 11. To consider and discuss Furze Way, Burgate
- 12. To consider and discuss the Community Governance Review
- 13. To consider and discuss the Electricity Meter at the Sports Pavilion.
- 14. To consider, discuss and agree to a new contract for the Parish Council Mobile Phone
- 15. To receive an update on the Track at Wortham Primary School
- 16. To receive an update on a speed survey for the Mellis Road
- 17. To consider, discuss and agree to the placement of a sign from the Tennis Club on A143
- 18. To consider, discuss and agree to receiving Agendas via email
- 19. Accounts:

19.1 Account Balances as at 29th March 2022

19.1.1	Current Account	24620.94
19.1.2	Reserves Account	53384.28
19.1.3	Commons Account	7377.84

19.2 Account Payments

19.2.1	Jane Wright	Amendment to March Salary to cover backdated pay increase 2021/2022. Payment approved £925.76 at Feb Meeting	1008.22
19.2.2	HMRC	Amendment to HMRC due to backdated pay increase 2021/2022. Payment approved £17.56 at Feb Meeting	28.80
19.2.3	Suffolk Cloud	Support /hosting Website	110.00
19.2.4	Wortham Village Hall	January Meeting	22.00
19.2.5	Lee Garwood	Clearing fallen tree	150.00
19.2.6	Niki Hinton	April Salary	97.50
19.2.7	Gallagher Insurance	PC Insurance for 2022	1055.17

19.3 Direct Debit Payments

19.3.1	O2	Mobile Phone (March)	27.48
19.3.2	EON Next	Pavilion Electricity (March)	496.32
19.3.3	HSBC	Bank Charges March 2022	9.00
19.3.4	O2	Mobile Phone (April)	27.48

19.4 Account Receipts

19.4.1	HMRC	VAT Refund	7102.63
19.4.2	SCC - Jessica Fleming	Contribution toward second SID device	1500.00

Any additional payments/receipts received prior to the meeting:

19.2.8	Jane Challis	April Salary	
19.2.9	Jane Challis	April Expenses	

20. To receive and discuss items from Committees / Working Groups

- 20.1 Playing Field Committee -
- 20.2 Commons Committee -
- 20.3 Finance Representative -
- 20.4 Employment Committee -
- 20.5 Planning Committee -
- 20.6 New Village Hall Working Group-
- 20.7 Post Office Track Working Group
- 20.8 Platinum Jubilee Celebrations Working Group -

21. To receive and discuss items / reports from Committees, Groups and Councillors:

- 21.1 VHMC –
- 21.2 Rights of Way –
- 21.3 Councillors: -

22. Correspondence Received -

23. To receive items for the next agenda -

24. Date and time of next meeting - Annual Parish Council Meeting on Tuesday 17th May 2022 at Wortham Village Hall at 7.30pm

Jane Wright
Parish Clerk